

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

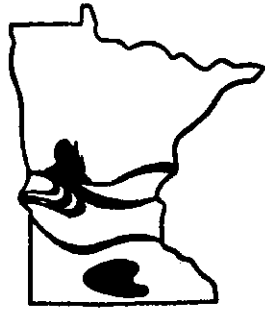
Wednesday, September 2nd, 2020

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of July 8th, 2020 Meeting
- V. Bills Paid: July 2020
- VI. Bills Paid: August 2020
- VII. Treasurer's Report: August 2020
- VIII. Treasurer's Report September 2020
- IX. Old Business
- X. New Business
 1. One Watershed, One Plan Update
 2. CREP Update
 3. BWSR Academy & MASWCD Conference to be virtual
 4. COVID Plan
 5. 2021 Budget Meeting Report
 6. 2019 Audit Draft
 7. Nitrogen Fertilizer Mgt. Plan Agreement St. Peter Wellhead
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota, September 2nd, 2020.

Meeting was called to order by Chair – Hulke at 8:34 A.M.

Members Present: Chair, Bruce Hulke
Vice Chair, Eric Annexstad
Treasurer, Robby Gieseke
Secretary, Tim Braun
Member, John Kral

Others Present: District Manager, Kevin Ostermann
District Technician, Eric Miller
District Technician, Blake Honetschlager
Administrative Assistant, Judy Beetch
NRCS, April Sullivan – Absent
County Commissioner, John Luepke

Upon a motion by Kral and seconded by Gieseke, it was moved to approve the agenda with one additional item. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Upon a motion by Braun and seconded by Annexstad, it was moved to approve the minutes of the July 8th, 2020 meeting. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Upon a motion by Gieseke and seconded by Kral, it was moved to approve 37 paid bills for July 2020 totaling \$45,271.76 and 40 paid bills for August totaling \$55,907.44 (Checking Account), and 0 paid bills for July 2020 and 0 paid bills for August (Grants Account). Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the August 2020 and September 2020 Treasurer's Report, subject to audit. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Old Business:

New Business:

One Watershed, One Plan Update: Honetschlager is attending the virtual Technical Meetings. Annexstad attended the August Policy Meeting. Barr Engineering was hired to oversee the project. Government and public input will be put together by Barr Engineering as well. This was only informational; no motion needed.

CREP Update: Miller reported that 5 applications have been accepted during the 2020 CREP sign up. Four were flood plain wetland restorations and 1 was an upland wetland restoration. One other will be pushed to the next sign up. The final batching period of 2020 ended August 10th. Miller said it looks promising for another sign up in 2021. No motion needed.

BWSR Academy & the MASWCD Conference will be virtual: Both events will be online. No motion needed.

COVID Plan: The Nicollet SWCD COVID-19 Plan consists of employees self-monitoring for signs and symptoms; face coverings required in public indoor spaces and outdoors if social distancing cannot be maintained; frequent handwashing and social distancing. The Families First Coronavirus Response Law will be followed as well. A motion was made by Gieseke, which was seconded by Kral, to approve the Nicollet SWCD COVID Plan. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

2021 Budget Meeting Report: Ostermann reported that he met with the Nicollet County Budget Committee and it looks promising that his proposed budget will be approved. Informational only.

2019 Audit Draft: A motion was made by Annexstad and seconded by Braun, to approve the 2019 Financial Audit Draft which was recently completed by Peterson Company Ltd. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Nitrogen Fertilizer Management Plan Agreement St. Peter Wellhead: The MN Dept. of Ag requested the Nicollet SWCD implement the Nitrogen Fertilizer Management Plan in the St. Peter Wellhead area, which restricts fall application of nitrogen fertilizer. Duties include facilitating meetings and sending out postcards. Time, mileage, postage and materials will be reimbursed. Upon a motion by Gieseke and seconded by Kral, the Board approved that Ostermann sign the Nitrogen Fertilizer Plan Agreement for the St. Peter Wellhead area. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Soil Health Expo: A motion was made by Gieseke and seconded by Braun, to allow Supervisors and Staff to attend the Soil Health Expo in Barrett, MN on September 9th, hosted by the University of MN Extension office. Ayes Hulke, Annexstad, Braun, Gieseke, Kral. Carried.

Cost Share:

The District received a request to amend the Mary Depuydt 2(20) Cost Share contract to assist in constructing a WASCOD Structure on her property. Cost share funding is increasing \$174.38 to bring the total cost share to 75% of the estimated \$14,326.00 cost of construction. Funding will be split between the '20 and '21 Cost Share funds. Upon a motion by Annexstad and seconded by Braun, it was moved to approve the amendment to Cost Share Contract 2(20) with Mary Depuydt for \$10,744.50. Ayes Hulke, Annexstad, Gieseke, Braun, Kral. Carried.

A request was presented to the Board for approval on Cost-Share Contract 2(21) with Gleisner Farms, LLC for 3 WASCOD Structures on their property. Total estimated cost of the project is \$48,835.60 with cost-share of \$8,002.10 to be funded. Technical assistance is \$2,000.53. Upon a motion by Kral and seconded by Gieseke, it was moved to approve Cost-Share Contract 2(21) with Gleisner Farms, LLC for \$8,002.10. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

NRCS Report: No report given.

Supervisor & Staff Report: Annexstad is planning on attending the Soil Health Expo in Barrett, MN on Sept. 9th. **SWCD Staff** reported on various projects and meetings.

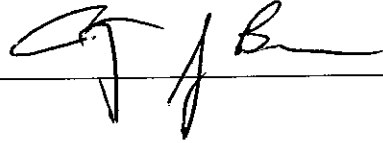
Other Business: None

Next Meeting: Oct. 7th, 2020 at 8:30 A.M.

Adjourn: A motion was made by Kral and seconded by Braun to adjourn the meeting. Meeting Adjourned at 9:16 A.M.

Approved: _____

Secretary


A handwritten signature in black ink, appearing to be 'J. Braun', written over a horizontal line.

Nicollet SWCD
Monthly Treasurer's Report
 August 1, 2020

Aug 3, 20

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	155,517.77
11000 · Pioneer Bank Grants	32,506.69
12000 · Pioneer Bank Savings	145,864.69
Total Checking/Savings	333,889.15
Total Current Assets	333,889.15
TOTAL ASSETS	333,889.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	0.26
Total Accounts Payable	0.26
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	7,619.71
UR - BWSR 2019 Capacity	49,718.21
UR - BWSR 2020 Capacity	122,644.47
UR - Conservation Delivery	19,224.00
UR - Cost Share 2020	10,570.12
UR - Cost Share 2021	12,862.00
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	235,579.76
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.14
24205 · Medicare Company	151.53
24210 · Social Security Company	647.90
24215 · Medicare Employee	151.53
24220 · Social Security Employee	647.90
24000 · Payroll Liabilities - Other	1,333.00
Total 24000 · Payroll Liabilities	2,932.00
Total Other Current Liabilities	238,511.76
Total Current Liabilities	238,512.02
Total Liabilities	238,512.02
Equity	
32000 · Retained Earnings	108,464.89
Net Income	-13,087.76
Total Equity	95,377.13
TOTAL LIABILITIES & EQUITY	333,889.15

District Treasurer/Date

 9/2/20

Nicollet SWCD
Monthly Treasurer's Report
 September 1, 2020

Sep 1, 20

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	245,846.12
11000 · Pioneer Bank Grants	32,508.07
12000 · Pioneer Bank Savings	145,926.63
Total Checking/Savings	424,280.82
Total Current Assets	424,280.82
TOTAL ASSETS	424,280.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	0.26
Total Accounts Payable	0.26
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	7,619.71
UR - BWSR 2019 Capacity	49,718.21
UR - BWSR 2020 Capacity	122,317.03
UR - Conservation Delivery	19,224.00
UR - Cost Share 2020	10,570.12
UR - Cost Share 2021	12,862.00
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	222,311.07
21100 · Direct Deposit Liabilities	
21150 · Accrued Wages	7,284.00
Total 21100 · Direct Deposit Liabilities	7,284.00
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.16
Total 24000 · Payroll Liabilities	0.16
Total Other Current Liabilities	229,595.23
Total Current Liabilities	229,595.49
Total Liabilities	229,595.49
Equity	
32000 · Retained Earnings	101,180.89
Net Income	93,504.44
Total Equity	194,685.33
TOTAL LIABILITIES & EQUITY	424,280.82

District Treasurer/Date

Polly B. Gieseler 9/2/20