

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

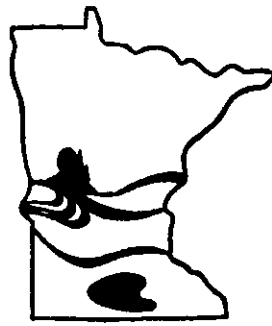
Wednesday, May 4th, 2022

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of March 2nd, 2022 Meeting
- V. Bills Paid: March 2022
- VI. Bills Paid: April 2022
- VII. Treasurer's Report: April 2022
- VIII. Treasurer's Report: May 2022
- IX. Old Business
- X. New Business
 1. 2022 Elections Reminder
 2. 2022 Resolutions Process/Deadline July 21/ Resolutions that will sunset
 3. Hawk Creek-Middle Minnesota Comprehensive Watershed 1W1P Resolution
 4. Local Work Group Meeting
 5. Tree Sales Results
 6. St. Peter Wellhead/Project 33 Update
 7. Employee Training Approval
 8. Job Approval Authority/Eric Miller
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
May 4th, 2022.

Meeting was called to order by Chair – Annexstad at 8:30 A.M.

Members Present: Chair, Eric Annexstad
Vice Chair, Don Hermanson
Treasurer, Tim Braun
Secretary, John Kral – Absent
Member, Bruce Hulke

Others Present:
District Manager, Kevin Ostermann
District Technician, Eric Miller
District Technician, Blake Honetschlager
Administrative Assistant, Judy Beetch
NRCS, Joel AliceaHernandez – Absent
County Commissioner, John Luepke

Upon a motion by Hulke and seconded by Braun, it was moved to approve the agenda. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the minutes of the March 2nd, 2022 meeting. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Upon a motion by Braun and seconded by Hulke, it was moved to approve 45 paid bills for March 2022 totaling \$75,334.88 (Checking Account), and 0 paid bills for March 2022 (Grants Account) and 40 paid bills for April 2022 totaling \$37,495.72 (Checking Account), and 0 paid bills for April 2022 (Grants Account). Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Upon a motion by Hermanson and seconded by Hulke, it was moved to approve the April and May 2022 Treasurer's Report, subject to audit. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Old Business:

New Business:

2022 Elections Reminder: The filing period opens on May 17 and closes at 5:00 pm on May 31. Informational only. No motion needed.

2022 Resolutions Process/Deadline July 21/ Resolutions that will sunset: The resolution process is the means by which local SWCD Supervisors can identify soil and water conservation needs and issues and bring them before the membership of the Association for review and action at the MASWCD Annual Convention. Resolutions must include background information explaining the intent of the resolution and must be submitted in proper format by July 21, 2022. Supervisors should bring any new resolutions to the June or July Board Meeting. Informational only. No motion needed.

Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan, 1W1P Resolution: A motion was made by Hermanson and seconded by Hulke, to approve and adopt the Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan, One Watershed One Plan (1W1P). See attached Resolution. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Local Work Group Meeting: The Local Work Group Meeting will be held on July 13th during the Nicollet SWCD Board Meeting at 9:00 am. A letter and survey will be mailed to the group prior to the meeting. Informational only. No motion needed.

Tree Sales Results: Ostermann shared the preliminary results of the 2022 Tree Sales. Profits were approximately \$4,000 No motion needed.

St. Peter Wellhead/Project 33 Update: Honetschlager reported on current outreach for the project. A postcard was sent to landowners in the wellhead area as well as brochures distributed at the Tree Pick-up. There is some interest, but most oppose the 3-year commitment. Informational only.

Employee Training Approval: A request was made from Beetch and Miller to attend overnight trainings. Braun motioned to approve the trainings and cost of attending. Hermanson seconded the motion. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

Job Approval Authority/Eric Miller: Miller recently completed training in ecological practices that award him Job Approval Authority. A motion was made by Hulke and seconded by Hermanson to concur on the Job Approval Authority certification to Eric Miller. Ayes Annexstad, Hermanson, Braun, Hulke. Carried.

NRCS Report: Alicea-Hernandez did not attend. Report attached.

Supervisor & Staff Report: Staff reports are attached.

Other Business: None

Next Meeting: June 1, 2022 at 8:30 A.M.

Adjourn: A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:43 A.M.

Approved: _____

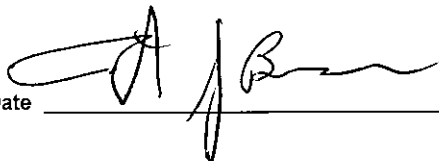
Secretary John H. Kral

Nicollet SWCD
Monthly Treasurer's Report
 April 1, 2022

Apr 4, 22

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	355,128.37
11000 · Pioneer Bank Grants	218,868.03
12000 · Pioneer Bank Savings	146,626.86
Total Checking/Savings	720,623.26
Accounts Receivable	
11001 · Accounts Receivable	5,816.99
Total Accounts Receivable	5,816.99
Other Current Assets	
12001 · Undeposited Funds	241.59
14000 · Prepaid Expenses	2,443.77
Total Other Current Assets	2,685.36
Total Current Assets	729,125.61
TOTAL ASSETS	729,125.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	11,909.76
UR - BWSR 2021 Capacity	80,254.32
UR - BWSR 2022 Capacity	129,945.00
UR - Clean Water 2021	201,697.94
UR - Cost Share 2021	2,000.53
UR - Cost Share 2022	2,142.62
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	432,950.17
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	1,729.53
Total 24000 · Payroll Liabilities	1,729.89
26000 · County Funds Allocation	
26250 · Assessment Payable	7,574.00
Total 26000 · County Funds Allocation	7,574.00
Total Other Current Liabilities	442,254.06
Total Current Liabilities	442,254.06
Total Liabilities	442,254.06
Equity	
32000 · Retained Earnings	183,637.39
Net Income	103,234.16
Total Equity	286,871.55
TOTAL LIABILITIES & EQUITY	729,125.61

District Treasurer/Date



Nicollet SWCD
Monthly Treasurer's Report
 May 1, 2022

May 2, 22

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	322,129.94
11000 · Pioneer Bank Grants	218,877.02
12000 · Pioneer Bank Savings	146,657.99
Total Checking/Savings	687,664.95
Accounts Receivable	
11001 · Accounts Receivable	5,307.51
Total Accounts Receivable	5,307.51
Other Current Assets	
12001 · Undeposited Funds	1,535.71
14000 · Prepaid Expenses	2,443.77
Total Other Current Assets	3,979.48
Total Current Assets	696,951.94
TOTAL ASSETS	696,951.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	11,909.76
UR - BWSR 2021 Capacity	80,254.32
UR - BWSR 2022 Capacity	129,945.00
UR - Clean Water 2021	201,494.97
UR - Cost Share 2021	2,000.53
UR - Cost Share 2022	2,142.62
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	432,747.20
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	290.10
Total 24000 · Payroll Liabilities	290.46
26000 · County Funds Allocation	
26250 · Assessment Payable	7,574.00
Total 26000 · County Funds Allocation	7,574.00
Total Other Current Liabilities	440,611.66
Total Current Liabilities	440,611.66
Total Liabilities	440,611.66
Equity	
32000 · Retained Earnings	183,637.39
Net Income	72,702.89
Total Equity	256,340.28
TOTAL LIABILITIES & EQUITY	696,951.94

District Treasurer/Date



RESOLUTION OF NICOLLET SOIL & WATER CONSERVATION DISTRICT

Resolution to Adopt and Implement the Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan, One Watershed One Plan (1W1P).

WHEREAS, Nicollet Soil & Water Conservation District has been notified by the Board of Water & Soil Resources that the Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan, One Watershed One Plan (1W1P) was approved at its regular meeting held on January 26th, 2022; and

WHEREAS, partners must adopt and begin implementing the plan within 120 days of the date of the Order in accordance with Minnesota Statutes §103B.101, Subd. 14 and 103B.801, and the One Watershed, One Plan Operating Procedures.

NOW THEREFORE, BE IT RESOLVED, that Nicollet Soil & Water Conservation District hereby adopts and will begin implementation of the approved Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan, One Watershed One Plan (1W1P) for the area of the county identified within the Plan.

Date: May 4, 2022



Eric Annexstad, Chair
Nicollet Soil & Water Conservation District Board

ATTEST:



Kevin Ostermann, District Manager
Nicollet Soil & Water Conservation District