

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

**Wednesday, December 11th, 2024**

**8:00 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of November 6th, 2024 Meeting
- V. Bills Paid: November 2024
- VI. Treasurer's Report: December 2024
- VII. Old Business
- VIII. New Business
  1. Request for Logoed Clothing Allowance for Staff
  2. Cost Share
  3. Events:
    - i. MASWCD Annual Convention Report
    - ii. Soil Management Summit, Jan. 29-30 @ Mankato
- IX. NRCS Report
- X. FSA Report
- XI. 1W1P Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Employee Reviews
- XV. Next Meeting
- XVI. Adjourn



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
December 11th, 2024.

Meeting was called to order by Chair – Hermanson at 8:00 A.M.

Members Present:      Chair, Don Hermanson  
                                 Vice Chair, John Kral  
                                 Treasurer, Tim Braun  
                                 Secretary, Bruce Hulke  
                                 Member, Eric Annexstad

Others Present:        District Manager, Kevin Ostermann  
                                 District Technician, Blake Honetschlager  
                                 District Technician, Mackenzie Bratsch  
                                 Administrative Assistant, Judy Beetch  
                                 NRCS, Jake Stich - Absent  
                                 NRCS, Chris Engh  
                                 FSA, Brad Flatin  
                                 County Commissioner, Kurt Zins  
                                 Shane Bugeja, BWSR – Absent

Upon a motion by Kral and seconded by Braun, it was moved to approve the agenda. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

Upon a motion by Hulke and seconded by Kral, it was moved to approve the minutes of the November 6th, 2024 meeting. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

Upon a motion by Braun and seconded by Hulke, it was moved to approve 57 paid bills for November 2024 totaling \$67,452.25 (Checking Account), and 0 paid bills for November 2024 (Grants Account). Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

Upon a motion by Hulke and seconded by Annexstad, it was moved to approve the December 2024 Treasurer's Reports, subject to audit. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

## **Old Business:**

## **New Business:**

**Request for Logoed Clothing Allowance for Staff:** A motion was made by Annexstad and seconded by Kral, to allow each member of staff to purchase up to \$200 in logoed safety wear. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

### **Cost Share:**

A request was presented to the Board for final payment of Soil Health Delivery Contract SHD2. Financial assistance of \$10,500.00 for 100 acres of Strip Till at \$35.00 per acre was requested for payment of three years of the conservation practice. Upon a motion by Hulke and seconded by Annexstad, it was moved to approve payment on contract SHD2 for \$10,500.00. Ayes Hermanson, Hulke, Kral, Braun, Annexstad. Carried

A request for final payment was presented to the Board for Soil Health Delivery Contract SHD3 seeking financial assistance of \$15,000.00 for 100 acres of Cover Crops, at \$50.00 per acre for 3 years. Upon a motion by Kral and seconded by Braun, it was moved to approve payment on Contract SHD3 for \$15,000.00. Ayes Hermanson, Kral, Braun, Hulke, Annexstad. Carried.

The Board received a request for final payment on Soil Health Delivery Contract SHD4. Financial assistance of \$5,000.00 for 100 acres of Cover Crops at \$50.00 per acre for 1 year was requested. Upon a motion by Annexstad and seconded by Kral, it was moved to approve payment on Contract SHD4 for \$5,000.00. Ayes Hermanson, Kral, Braun, Hulke, Annexstad. Carried.

A request for final payment was presented to the Board for Soil Health Delivery Contract SHD5 seeking financial assistance of \$1,750.00 for 50 acres of Cover Crops, at \$35.00 per acre for 1 year. Upon a motion by Annexstad and seconded by Braun, it was moved to approve payment on Contract SHD5 for \$1,750.00. Ayes Hermanson, Kral, Braun, Hulke, Annexstad. Carried.

The Board received a request for final payment on Soil Health Delivery Contract SHD7. Financial assistance of \$3,500.00 for 100 acres of Cover Crops at \$35.00 per acre for 1 year was requested. Upon a motion by Braun and seconded by Hulke, it was moved to approve payment on Contract SHD7 for \$3,500.00. Ayes Hermanson, Kral, Braun, Hulke, Annexstad. Carried.

A request for final payment was presented to the Board for Soil Health Cost Share Contract SH2 seeking financial assistance of \$7,525.00 for 61 acres of Cover Crops, at \$41.20 per acre for 3 years. Upon a motion by Kral and seconded by Hulke, it was moved to approve payment on Contract SH2 for \$7,525.00. Ayes Hermanson, Kral, Braun, Hulke, Annexstad. Carried.

A request was presented to the Board for approval of Cost Share Contract CC1(24), seeking financial assistance of \$31,972.68 for a Grade Stabilization Structure. Total cost of the project is \$70,747.09. Funding from SWCD will come from the following: \$7,500.00 from 2022 Capacity; \$9,000.00 from 2023 Capacity; and \$15,472.68 from Conservation Contracts 2024. Upon a motion by Hulke and seconded by Braun, it was moved to approve Cost Share Contract CC1(24) for \$31,972.68.00. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

**Events – Convention:** Hermanson attended the MASWCD Annual Convention and reported that all resolutions were passed except for #2 - Conservation Easement Consideration for Property Tax Evaluation. It was also voted on that the MASWCD Bylaws were changed so that officers can serve 2 – two year terms.

**Soil Management Summit:** A motion was made by Kral and seconded by Annexstad to allow and pay registration for staff and supervisors to attend the Soil Management Summit on Jan. 29-30 at the Mayo Clinic Health System Event Center. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

**Plat Book Ad:** A motion was made by Braun and seconded by Hulke, to spend up to \$450.00 for the ad placed in the Farm and Home Publishers Plat & Directory. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

**NRCS Report:** Chris Engh reported that he took the District Conservationist position and will be starting on Monday, December 16<sup>th</sup>. His report is attached.

**FSA Report:** Brad Flatin attended. Report attached.

**1W1P Reports:**

**1W1P MN River Mankato** - The new Environmental Specialist for Nicollet County started in his position. There was not a Policy Meeting in November; the December Meeting was December 9<sup>th</sup>. Sections 2 and 3 of the 1W1P were approved. The Steering and Advisory committees met on November 22. Concerns from the public were discussed.

The **Lower MN 1W1P** - got the new round of funding. The Steering Team will meet next month. More structural money has been allotted. The tour has been delayed until spring due to low response.

**Supervisor & Staff Report:** Staff reports are attached.

**Other Business:**

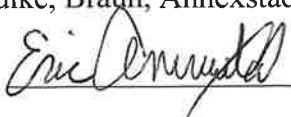
**Employee Reviews:** A motion was made by Annexstad to move the Manager's position on the pay scale from Grade C45 to Grade D62 and reclassify Blake's position from Technician to Senior Level Technician from Grade C41 to Grade C43. Kral seconded the motion. Ayes Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

Annexstad made a second motion to increase the pay scale beginning on December 30<sup>th</sup>, 2024 by 3% and a 5% raise for all District employees starting December 30<sup>th</sup>, 2024. Braun seconded the motion. Ayes. Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

**Next Meeting:** January 8<sup>th</sup>, 2025 at 8:30 am.

**Adjourn:** A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:30 A.M. Hermanson, Kral, Hulke, Braun, Annexstad. Carried.

**Approved:** \_\_\_\_\_

Secretary  1/8/25

Nicollet SWCD  
 Monthly Treasurer's Report  
 As of November 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 Pioneer Bank	167,176.40
11000 Pioneer Bank Grants	65,713.81
12000 Pioneer Bank Savings	219,016.68
15000 Pioneer Bank CD	158,874.70
<b>Total Bank Accounts</b>	<b>\$610,781.59</b>
Accounts Receivable	
11001 Accounts Receivable	1,323.40
<b>Total Accounts Receivable</b>	<b>\$1,323.40</b>
<b>Total Current Assets</b>	<b>\$612,104.99</b>
<b>TOTAL ASSETS</b>	<b>\$612,104.99</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 Unearned Revenue	0.00
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2022 Capacity	7,500.00
UR - BWSR 2023 Capacity	12,406.00
UR - Conservation Delivery 2025	19,224.00
UR - Soil Health Cost Share 2023	10,034.17
UR - Soil Health Delivery Grant 2025	9,750.00
UR - Soil Health Staffing 2024	29,784.49
UR - Targeted Watershed (deleted)	0.00
UR-Conservation Contracts 2024	15,651.00
UR-Conservation Contracts 2025	15,651.00
<b>Total 21000 Unearned Revenue</b>	<b>140,000.66</b>
24000 Payroll Liabilities	1,457.74
25500 Sales Tax Payable	160.71
<b>Total Other Current Liabilities</b>	<b>\$141,619.11</b>
<b>Total Current Liabilities</b>	<b>\$141,619.11</b>
<b>Total Liabilities</b>	<b>\$141,619.11</b>
Equity	
32000 Retained Earnings	292,682.49
33000 Assigned Compensated Absences	60,120.91
34000 Assigned Building Maintenance	12,000.00
Net Income	105,682.48
<b>Total Equity</b>	<b>\$470,485.88</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$612,104.99</b>

