

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

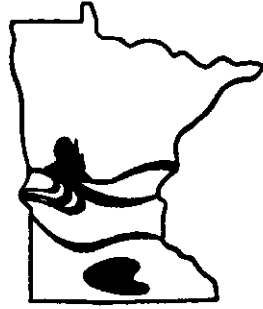
**Wednesday January 8th, 2020**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of December 4th, 2019 Meeting
- V. Bills Paid: December 2019
- VI. Treasurer's Report: January 2020
- VII. Old Business
- VIII. New Business
  1. Board Reorganization
  2. 2020 Committee Assignments/2020 Meeting Dates
  3. 2020 Mileage Rate
  4. Authorization to Sign Checks
  5. Official Depository
  6. MCIT Renewals/MASWCD 2020 Dues
  7. 2019 Audit
  8. 1W1P Agreement
  9. Cost Share
- IX. NRCS Report
- X. Supervisor & Staff Report
- XI. Other Business
- XII. Next Meeting
- XIII. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
January 8th, 2020.

Meeting was called to order by Chair – Kral at 8:35 A.M.

Members Present: Chair, John Kral  
Vice Chair, Tim Braun  
Treasurer, Robby Gieseke  
Secretary, Bruce Hulke  
Member, Eric Annexstad

Others Present:  
District Manager, Kevin Ostermann  
District Technician, Eric Miller  
Administrative Assistant, Judy Beetch  
District Technician, Blake Honetschlager  
NRCS, April Sullivan – Absent  
NRCS, Katie Mattila  
County Commissioner, John Luepke

Upon a motion by Annexstad and seconded by Hulke, it was moved to approve the agenda. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve the minutes of the December 4th, 2019 meeting. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve 36 paid bills for December 2019 totaling \$50,258.32 (Checking Account), and 0 paid bills for December 2019 (Grants Account). Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

Upon a motion by Gieseke and seconded by Annexstad, it was moved to approve the January 2020 Treasurer's Report, subject to audit. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

**Old Business:**

**New Business:**

**Board Reorganization:** Upon a motion by Annexstad and seconded by Braun, it was moved to approve the Board positions as stated: Bruce Hulke as Chair, Eric Annexstad as Vice Chair, Robby Gieseke as Treasurer, Tim Braun as Secretary and John Kral as Member. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**2020 Committee Assignments:** Upon a motion by Gieseke and seconded by Kral, it was moved to accept the 2020 Committee Assignments. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

### **2020 Committee Assignments**

<u><b>Committee</b></u>	<u><b>Alternate</b></u>		<u><b>Meetings</b></u>
South Central SWCD TSA	Bruce Hulke	Robby Gieseke	Quarterly
Personnel Committee	Bruce Hulke	John Kral	Once a Year
Nicollet County Water Task Force	John Kral	Robby Gieseke	Quarterly
Legislative	Robby Gieseke	Eric Annexstad	
RIM Screening Committee	John Kral		Once a Year
Budget Committee	Tim Braun	Robby Gieseke	Once a Year
EQIP Committee	Eric Annexstad	Robby Gieseke	Once a Year
1WIP	Eric Annexstad	Robby Gieseke	Monthly

**2020 Meeting Dates:** Upon a motion made by Gieseke and seconded by Kral, it was moved to accept the 2020 Meeting Dates to be held the first Wednesday of the month (with the exception of the July meeting) at 8:30 am. Ayes Braun, Gieseke, Hulke, Kral, Annexstad. Carried.

### **2020 Nicollet Board Meeting Dates**

January 8th	July 8th
February 5th	August 5th
March 4th	September 2nd
April 1st	October 7th
May 6th	November 4th
June 3rd	December 2nd

**2020 IRS Mileage Rate:** The District received notice that the IRS Mileage Rate will be changed to 57.5 cents/mile, down from 58 cents/mile in 2019. Upon a motion by Annexstad and seconded by Kral, it was moved to change the mileage rate to 57.5 cents/mile effective 01-08-2020. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Authorization to Sign Checks:** Currently Braun, Ostermann & Honetschlager are authorized to sign checks. Upon a motion by Kral and seconded by Gieseke, it was moved to continue to give Braun, Ostermann and Honetschlager authority to sign checks. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**Official Depository:** Currently, Pioneer Bank is the official depository. Upon a motion by Braun and seconded by Annexstad, it was moved to name Pioneer Bank as the official Depository for 2020. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**MCIT Renewal:** The District received and reviewed the invoices for insurance coverage through the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums due is \$9,825.00. Upon a motion by Gieseke and seconded by Braun, it was moved to approve this amount. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**2020 MASWCD Dues:** The District received an invoice for the 2020 MASWCD Dues in the amount of \$4,091.86. Upon a motion by Annexstad and seconded by Kral, it was moved to approve this payment. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**2019 Audit:** A motion was made by Kral and seconded by Braun, to accept the bid from Peterson & Company for the 2019 Financial Audit. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**1W1P Agreement:** After the Board reviewed the 1W1P Agreement, which is an agreement between the counties of McLeod, Nicollet and Sibley to work together on a watershed plan, Annexstad made a motion to approve the agreement, once the County has approved it, as well as approval for the chair to sign the agreement and to appoint Ostermann and Honetschlager to the Technical Committee and Annexstad and Gieseke to the Policy Committee. The motion was seconded by Braun. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**Cost Share:**

A request was presented to the Board for final payment on Cost-Share Contract 4(19) with Denny Guldan for well sealing on his property. Total cost of the project is \$1,100.00 with cost-share of 50% or \$550.00 to be funded. Technical assistance is \$137.50. Upon a motion by Annexstad and seconded by Braun, it was moved to approve final payment for \$550.00 or 50% of the total cost for Cost-Share Contract 4(19) with Denny Guldan. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

**Legislative Day at the Capitol:** The 2020 MASWCD Legislative Briefing and Day at the Capitol will be held March 24-25 at the Best Western in St. Paul. Gieseke made a motion that staff and supervisors may attend. This was seconded by Braun. Ayes Kral, Braun, Gieseke, Hulke, Annexstad. Carried.

**NRCS Report:** Katie Mattila reported that the NRCS office has been working on processing CSP payments. EQIP has not announced a sign-up and CRP sign-up is going on now.

**Supervisor & Staff Report:** Ostermann brought up the Legislative Day at the Capitol.

**Other Business:** None

**Next Meeting:** February 5<sup>th</sup>, 2020 at 8:30 A.M.

**Adjourn:** A motion was made by Gieseke and seconded by Kral to adjourn the meeting. Meeting Adjourned at 9:20 A.M.

Approved: 3-4-2020

Secretary John H. Kral

Jan 3, 20

# Nicollet SWCD

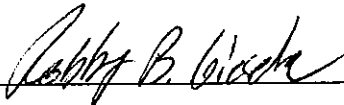
## Monthly Treasurer's Report

January 1, 2020

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	Dec 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
10000 · Pioneer Bank	204,959.87
11000 · Pioneer Bank Grants	32,497.20
12000 · Pioneer Bank Savings	145,439.83
	382,896.90
<b>Total Checking/Savings</b>	382,896.90
Accounts Receivable	
11001 · Accounts Receivable	12,490.24
	12,490.24
<b>Total Accounts Receivable</b>	12,490.24
<b>Total Current Assets</b>	395,387.14
<b>TOTAL ASSETS</b>	395,387.14
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2019 Capacity	113,324.86
UR - BWSR 2020 Capacity	126,291.00
UR - Clean Water 2017	-20,643.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	2,791.02
UR - Cost Share 2020	10,078.50
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
	284,007.13
<b>Total 21000 · Unearned Revenue</b>	284,007.13
24000 · Payroll Liabilities	
25500 · Sales Tax Payable	900.87
	900.87
<b>Total 24000 · Payroll Liabilities</b>	900.87
<b>Total Other Current Liabilities</b>	284,908.00
<b>Total Current Liabilities</b>	284,908.00
<b>Total Liabilities</b>	284,908.00
<b>Equity</b>	
32000 · Retained Earnings	124,963.72
Net Income	-14,484.58
	110,479.14
<b>Total Equity</b>	110,479.14
<b>TOTAL LIABILITIES &amp; EQUITY</b>	395,387.14

District Treasurer/Date

 / 1/8/20