

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

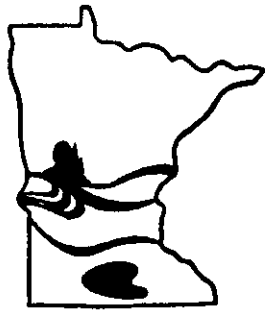
**Wednesday March 4th, 2020**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of January 8th, 2020 Meeting
- V. Bills Paid: January 2020
- VI. Bills Paid: February 2020
- VII. Treasurer's Report: February 2020
- VIII. Treasurer's Report: March 2020
- IX. Old Business
- X. New Business
  - 1. Area VI Chairman's Meeting 2/7/20 Recap
  - 2. Area VI Meeting March 31 in Winnebago
  - 3. 2017 Clean Water Fund Closeout
  - 4. Lower MN River 1W1P Agreement Approved
  - 5. TSA Match
  - 6. Cost Share
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
March 4th, 2020.

Meeting was called to order by Chair – Hulke at 8:30 A.M.

Members Present: Chair, Bruce Hulke  
Vice Chair, Eric Annexstad  
Treasurer, Robby Gieseke – Absent  
Secretary, Tim Braun  
Member, John Kral

Others Present:  
District Manager, Kevin Ostermann  
District Technician, Eric Miller  
District Technician, Blake Honetschlager  
Administrative Assistant, Judy Beetch  
NRCS, April Sullivan – Absent  
NRCS, Katie Mattila – Absent  
County Commissioner, John Luepke

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the agenda. Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Braun and seconded by Annexstad, it was moved to approve the minutes of the January 8th, 2020 meeting. Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Kral and seconded by Braun, it was moved to approve 43 paid bills for January 2020 totaling \$59,548.85 (Checking Account), and 0 paid bills for January 2020 (Grants Account). Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Annexstad and seconded by Kral, it was moved to approve 41 paid bills for February 2020 totaling \$38,877.73 (Checking Account), and 0 paid bills for February 2020 (Grants Account). Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Annexstad and seconded by Braun, it was moved to approve the February 2020 Treasurer's Report, subject to audit. Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the March 2020 Treasurer's Report, subject to audit. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**Old Business:**

**New Business:**

**Area VI Chairman's Meeting Recap:** Kral and Ostermann attended the meeting held in New Ulm. Kral reported that Rollie Cleveland, MASWCD President, attended and spoke about how important it is to keep staff. It's much more economical than starting over training new employees. The per diem for meetings may be raised to \$125. A bill will be going to legislation later this year. There was discussion on having 2 rather than 3 Area Meetings which was voted on and not passed. This was only informational; no motion needed.

**Area VI Meeting March 31 in Winnebago:** Upon a motion by Kral and seconded by Braun, approval was given for staff and supervisors to attend the Area VI Meeting on March 31 in Winnebago. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**2017 Clean Water Fund Closeout:** After review by BWSR, the grant has been closed without issue. For information only; no motion needed.

**Lower MN River 1WIP Agreement Approved:** The agreement has been approved and moving forward. The Technical Committee will meet the first Thursday of the month. This was for information only and no motion was needed.

**TSA Match:** After the Board reviewed the South Central Technical Service Area invoice, Kral made a motion and Annexstad seconded, to approve payment for the cash match for TSA Services. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**Cost Share:** The Well Sealing Contract with Nick Klingler 3(19), to assist in sealing a well on his property, has been cancelled. Funding was estimated at \$750.00. No motion needed.

**Job Approval Authority:** A motion was made by Annexstad and seconded by Kral, to allow Ostermann authority to sign off on Non-Structural Ecological Practices such as cover cropping. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**NRCS Report:** No report provided.

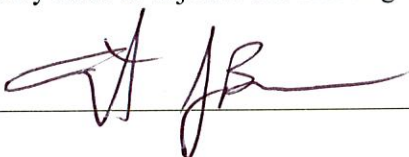
**Supervisor & Staff Report:** Hulke attended the TSA Meeting in Mankato. They are busy, have money and fully staffed. Luepke reported on several road projects. Ostermann reported on a conference call held with Representative Jeff Brand regarding water storage. A \$20 million bill will be introduced next week. SWCD Staff reported on various projects and meetings.

**Other Business:** None

**Next Meeting:** April 1st, 2020 at 8:30 A.M.

**Adjourn:** A motion was made by Braun and seconded by Kral to adjourn the meeting. Meeting Adjourned at 9:59 A.M.

Approved: 6/3/2020

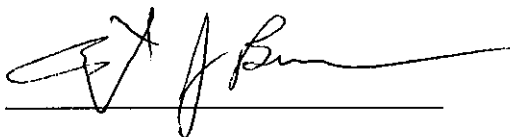
Secretary 

Feb 3, 20

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
February 1, 2020

	Jan 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	277,276.10
11000 · Pioneer Bank Grants	32,498.58
12000 · Pioneer Bank Savings	145,439.83
Total Checking/Savings	455,214.51
Accounts Receivable	
11001 · Accounts Receivable	12,855.31
Total Accounts Receivable	12,855.31
Other Current Assets	
12001 · Undeposited Funds	444.81
Total Other Current Assets	444.81
Total Current Assets	468,514.63
<b>TOTAL ASSETS</b>	<b>468,514.63</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2019 Capacity	113,324.86
UR - BWSR 2020 Capacity	126,291.00
UR - Clean Water 2017	-21,947.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	1,187.50
UR - Cost Share 2020	9,382.62
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	280,403.73
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.02
24205 · Medicare Company	151.54
24210 · Social Security Company	647.89
24215 · Medicare Employee	151.54
24220 · Social Security Employee	647.89
25500 · Sales Tax Payable	972.46
24000 · Payroll Liabilities - Other	1,313.00
Total 24000 · Payroll Liabilities	3,884.34
Total Other Current Liabilities	284,288.07
Total Current Liabilities	284,288.07
Total Liabilities	284,288.07
Equity	
32000 · Retained Earnings	110,479.14
Net Income	73,747.42
Total Equity	184,226.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>468,514.63</b>

District Treasurer/Date



Mar 2, 20

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
March 1, 2020

	Feb 29, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	278,257.35
11000 · Pioneer Bank Grants	32,499.87
12000 · Pioneer Bank Savings	145,559.37
Total Checking/Savings	456,316.59
Accounts Receivable	
11001 · Accounts Receivable	12,536.42
Total Accounts Receivable	12,536.42
Other Current Assets	
12001 · Undeposited Funds	448.02
Total Other Current Assets	448.02
Total Current Assets	469,301.03
<b>TOTAL ASSETS</b>	<b>469,301.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2019 Capacity	111,763.36
UR - BWSR 2020 Capacity	126,291.00
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	1,187.50
UR - Cost Share 2020	9,382.62
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	300,789.73
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.04
24205 · Medicare Company	141.77
24210 · Social Security Company	606.20
24215 · Medicare Employee	141.77
24220 · Social Security Employee	606.20
25500 · Sales Tax Payable	1,556.84
24000 · Payroll Liabilities - Other	1,276.00
Total 24000 · Payroll Liabilities	4,328.82
Total Other Current Liabilities	305,118.55
Total Current Liabilities	305,118.55
Total Liabilities	305,118.55
Equity	
32000 · Retained Earnings	110,479.14
Net Income	53,703.34
Total Equity	164,182.48
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>469,301.03</b>

District Treasurer/Date

