

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

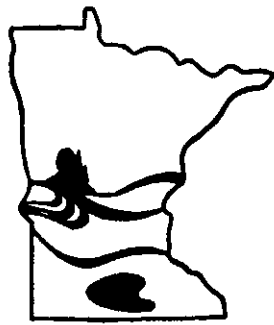
Wednesday, April 7th, 2021

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of February 3rd, 2021 Meeting
- V. Bills Paid: February 2021
- VI. Bills Paid: March 2021
- VII. Treasurer's Report: March 2021
- VIII. Treasurer's Report: April 2021
- IX. Old Business
- X. New Business
 1. TSA Cash Match
 2. MASWCD Legislative Report
 3. St. Peter Wellhead/Project 33 Update
 4. Computers
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
April 7th, 2021.

Meeting was called to order by Chair – Hulke at 8:34 A.M.

Members Present: Chair, Bruce Hulke
 Vice Chair, Eric Annexstad
 Treasurer, Don Hermanson
 Secretary, Tim Braun
 Member, John Kral

Others Present:
 District Manager, Kevin Ostermann
 District Technician, Eric Miller by Zoom
 District Technician, Blake Honetschlager
 Administrative Assistant, Judy Beetch
 NRCS, April Sullivan by Zoom
 NRCS, Jake Stich by Zoom
 County Commissioner, John Luepke by Zoom
 BWSR, Jenny Mocol-Johnson by Zoom

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the agenda. Ayes Hulke, Annexstad, Braun, Hermanson, Kral. Carried.

Upon a motion by Braun and seconded by Kral, it was moved to approve the minutes of the February 3rd, 2021 meeting. Ayes Hulke, Annexstad, Braun, Hermanson, Kral. Carried.

Upon a motion by Hermanson and seconded by Braun, it was moved to approve 37 paid bills for February 2021 totaling \$49,851.35; (Checking Account), and 0 paid bills for February 2021; (Grants Account); and 38 bills for March 2021 totaling \$39,173.59 and 0 paid bills for March 2021 (Grants Account). Ayes Hulke, Annexstad, Braun, Hermanson, Kral. Carried.

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the March 2021 and April 2021 Treasurer's Reports, subject to audit. Ayes Hulke, Annexstad, Braun, Hermanson, Kral. Carried.

Old Business:

New Business:

TSA Cash Match: A motion was made by Braun and seconded by Hermanson, to pay the 2021 South Central Technical Service Area Cash Match. This is paid by each of the districts for engineer and technician services. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

MASWCD Legislative Report: Supervisors and staff should have received the report by email, which explains the rundown on the current positions on SWCD Capacity Funding from the House, Senate and Governor. Sheila Vanney from the MASWCD sends updates regularly. No motion needed. Informational only.

St. Peter Wellhead/Project 33 Update: Honetschlager gave an update on the project. Currently, the work plan is getting finalized by BWSR. The City of St. Peter has hired Bolton & Menk to work on a proposal for the County Ditch 33 failed structure. No motion needed.

Computers: Upon a motion by Kral and seconded by Annexstad, it was moved to approve the purchase of 2 new computers for SWCD staff. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

NRCS Report: Sullivan reported that the direct hire in Glencoe did not accept the position and because only 25 can be hired per year, the position will most likely not be filled this year. The doors are still locked in Gaylord, but visitors can make appointments for time sensitive business. Outdoor appointments are preferred. They can have 2 people in the office at a time. Sullivan said that they had 13 EQIP applications in April, 10 from Nicollet County. Miller continues to work on CREP. No deadline has been given for CRP. Site visits are being done for those contracts that are expiring. They had 19 CSP applications, narrowed down to 5. Since January, Sullivan has been 50% field office and 50% detail position.

Luepke took part in interviewing Ag Educators for Nicollet County. Taxes for farm and residential will increase. The Administrator and HR Director resigned. **Annexstad** attended the 1W1P remote meeting. He said they are in the process of figuring out what the public wants. **Hermanson** also attended the meeting. Hermanson mentioned that County Road 15 is being redone next summer and will be a 2-year project. **Braun** said the power line is going up near its place. **Ostermann** and **Hulke** attended the remote TSA Meeting. They are looking to hire a tech at TSA.

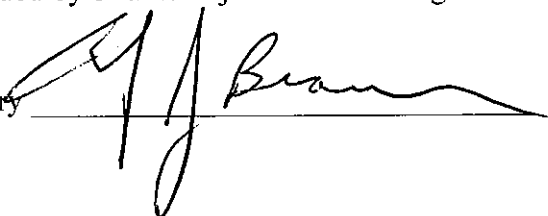
Supervisor & Staff Report: Staff reports are included in the meeting packets.

Other Business:

Next Meeting: May 5th, 2021 at 8:30 A.M.

Adjourn: A motion was made by Braun and seconded by Kral to adjourn the meeting. Meeting Adjourned at 9:25 A.M.

Approved: _____

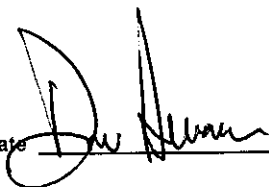
Secretary  _____

Mar 2, 21

Nicollet SWCD
Monthly Treasurer's Report
March 1, 2021

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	280,203.97
11000 · Pioneer Bank Grants	32,516.14
12000 · Pioneer Bank Savings	146,229.74
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Total Checking/Savings	458,949.85
Accounts Receivable	
11001 · Accounts Receivable	5,575.11
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Total Accounts Receivable	5,575.11
Total Current Assets	464,524.96
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TOTAL ASSETS	464,524.96
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LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	11,670.11
UR - BWSR 2020 Capacity	112,367.08
UR - BWSR 2021 Capacity	126,291.00
UR - Conservation Delivery	19,224.00
UR - Cost Share 2021	10,002.63
UR - Targeted Watershed	0.00
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Total 21000 · Unearned Revenue	284,554.82
21100 · Direct Deposit Liabilities	
21150 · Accrued Wages	7,284.00
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Total 21100 · Direct Deposit Liabilities	7,284.00
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.26
24205 · Medicare Company	144.76
24210 · Social Security Company	618.92
24215 · Medicare Employee	144.76
24220 · Social Security Employee	618.92
25500 · Sales Tax Payable	1,192.77
24000 · Payroll Liabilities - Other	1,295.00
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Total 24000 · Payroll Liabilities	4,015.39
Total Other Current Liabilities	295,854.21
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Total Current Liabilities	295,854.21
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Total Liabilities	295,854.21
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Equity	
32000 · Retained Earnings	65,754.97
Net Income	102,915.78
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Total Equity	168,670.75
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TOTAL LIABILITIES & EQUITY	464,524.96
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District Treasurer/Date



Nicollet SWCD
Monthly Treasurer's Report
 April 1, 2021

Apr 1, 21

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	257,829.42
11000 · Pioneer Bank Grants	32,517.52
12000 · Pioneer Bank Savings	146,260.79
Total Checking/Savings	436,607.73
Accounts Receivable	
11001 · Accounts Receivable	7,646.38
Total Accounts Receivable	7,646.38
Total Current Assets	444,254.11
TOTAL ASSETS	444,254.11
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	2,736.43
UR - BWSR 2020 Capacity	82,340.87
UR - BWSR 2021 Capacity	126,291.00
UR - Cost Share 2021	10,002.63
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	226,370.93
21100 · Direct Deposit Liabilities	
21150 · Accrued Wages	7,284.00
Total 21100 · Direct Deposit Liabilities	7,284.00
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.27
24205 · Medicare Company	17.42
24210 · Social Security Company	74.40
24215 · Medicare Employee	17.42
24220 · Social Security Employee	74.40
25500 · Sales Tax Payable	1,526.42
Total 24000 · Payroll Liabilities	1,710.33
Total Other Current Liabilities	235,365.26
Total Current Liabilities	235,365.26
Total Liabilities	235,365.26
Equity	
32000 · Retained Earnings	65,754.97
Net Income	143,133.88
Total Equity	208,888.85
TOTAL LIABILITIES & EQUITY	444,254.11

District Treasurer/Date

