

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

**Wednesday, March 2nd, 2022**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of January 12th, 2022 Meeting
- V. Bills Paid: January 2022
- VI. Bills Paid: February 2022
- VII. Treasurer's Report: February 2022
- VIII. Treasurer's Report: March 2022
- IX. Old Business
- X. New Business
  - 1. TSA Shared Services Grant Cash Match
  - 2. 2022 Elections
  - 3. MASWCD Webinar Recap: SWCD Aid Proposal
  - 4. Area VI Chairs Meeting Recap
  - 5. Area VI Meeting April 6<sup>th</sup> in Mankato
  - 6. Lawn Care and Snow Removal Update
  - 7. 1W1P Governance Structure
  - 8. Civil Rights Responsibilities Checklist for Partners
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2560

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
March 2nd, 2022.

Meeting was called to order by Chair – Annexstad at 8:30 A.M.

Members Present:     Chair, Eric Annexstad  
                              Vice Chair, Don Hermanson  
                              Treasurer, Tim Braun  
                              Secretary, John Kral  
                              Member, Bruce Hulke

Others Present:  
                              District Manager, Kevin Ostermann  
                              District Technician, Eric Miller – Absent  
                              District Technician, Blake Honetschlager  
                              Administrative Assistant, Judy Beetch  
                              NRCS, Joel Alicea-Hernandez  
                              NRCS, Jim Ceconi  
                              County Commissioner, John Luepke - Absent

Upon a motion by Braun and seconded by Hermanson, it was moved to approve the agenda.  
Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Kral, it was moved to approve the minutes of the  
January 12th, 2022 meeting. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

Upon a motion by Kral and seconded by Hermanson, it was moved to approve 46 paid bills for  
January 2022 totaling \$95,863.71 (Checking Account), and 1 paid bill for January 2022 (Grants  
Account) and 31 paid bills for February 2022 totaling \$37,577.99 (Checking Account), and 0  
paid bills for February 2022 (Grants Account). Ayes Annexstad, Hermanson, Braun, Kral,  
Hulke. Carried.

Upon a motion by Braun and seconded by Hermanson, it was moved to approve the February  
and March 2022 Treasurer's Report, subject to audit. Ayes Annexstad, Hermanson, Braun, Kral,  
Hulke. Carried.

**Old Business:**

**New Business:**

**TSA Shared Services Grant Cash Match:** Upon a motion by Hulke and seconded by Kral, it was moved to approve payment of the South Central Technical Service Area FY22 NPEA and Enhanced Shared Services Grant Cash Match. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

**2022 Elections:** 2022 is an election year. Supervisors Kral and Annexstad's seats will be up for election this November. Informational only. No motion needed.

**MASWCD Webinar Recap – SWCD Aid Proposal:** The MASWCD is asking legislators to support a standing, statutory appropriation for SWCD's through the Department of Revenue – SWCD Aid – at \$22 million per year. Informational only. No motion needed.

**Area VI Chairs Meeting Recap:** Annexstad attended the meeting held on Feb. 2<sup>nd</sup> in New Ulm. He reported the topics covered included scholarships available, the CLASIC Soil Health Meetings, Capacity funding, water retention theme and per diems. Informational only. No motion needed.

**Lawn Care & Snow Removal Update:** Approval was given at the January meeting to purchase lawn care and snow removal equipment. The Kubota tractor, mower and blower have been purchased and delivered. Informational only. No motion needed.

**1W1P Governance Structure:** The Board discussed and recommended the Joint Powers Collaboration (JPC) governance structure for the 1W1P Plan implementation. No motion needed.

**NRCS Report:** Alicea-Hernandez reported on NRCS happenings. Report attached.

**Supervisor & Staff Report:** Staff reports are attached.

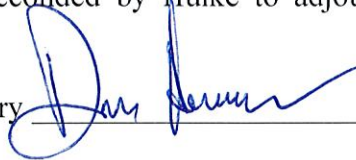
**Other Business:** None

**Next Meeting:** April 6th, 2022 at 8:30 A.M.

**Adjourn:** A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:22 A.M.

**Approved:** \_\_\_\_\_

Secretary



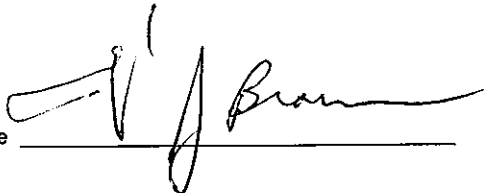
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Feb 1, 22

# Nicollet SWCD Monthly Treasurer's Report February 1, 2022

	Jan 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Pioneer Bank	274,897.61
11000 · Pioneer Bank Grants	218,850.35
12000 · Pioneer Bank Savings	146,567.62
<b>Total Checking/Savings</b>	640,315.58
<b>Accounts Receivable</b>	
11001 · Accounts Receivable	3,425.38
<b>Total Accounts Receivable</b>	3,425.38
<b>Other Current Assets</b>	
14000 · Prepaid Expnses	2,443.77
<b>Total Other Current Assets</b>	2,443.77
<b>Total Current Assets</b>	646,184.73
<b>TOTAL ASSETS</b>	646,184.73
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	21,855.65
UR - BWSR 2021 Capacity	113,193.82
UR - BWSR 2022 Capacity	129,945.00
UR - Clean Water 2021	205,920.90
UR - Conservation Delivery 2022	19,224.00
UR - Cost Share 2021	2,000.53
UR - Cost Share 2022	2,142.62
UR - Targeted Watershed	0.00
<b>Total 21000 · Unearned Revenue</b>	499,282.52
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	681.22
<b>Total 24000 · Payroll Liabilities</b>	681.58
26000 · County Funds Allocation	
26250 · Assessment Payable	7,574.00
<b>Total 26000 · County Funds Allocation</b>	7,574.00
<b>Total Other Current Liabilities</b>	507,538.10
<b>Total Current Liabilities</b>	507,538.10
<b>Total Liabilities</b>	507,538.10
<b>Equity</b>	
32000 · Retained Earnings	183,637.39
Net Income	-44,990.76
<b>Total Equity</b>	138,646.63
<b>TOTAL LIABILITIES &amp; EQUITY</b>	646,184.73

District Treasurer/Date



Mar 1, 22

# Nicollet SWCD Monthly Treasurer's Report March 1, 2022

	<u>Feb 28, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Pioneer Bank	422,004.31
11000 · Pioneer Bank Grants	218,858.74
12000 · Pioneer Bank Savings	146,595.73
<b>Total Checking/Savings</b>	<u>787,458.78</u>
<b>Accounts Receivable</b>	
11001 · Accounts Receivable	5,783.08
<b>Total Accounts Receivable</b>	<u>5,783.08</u>
<b>Other Current Assets</b>	
14000 · Prepaid Expenses	2,443.77
<b>Total Other Current Assets</b>	<u>2,443.77</u>
<b>Total Current Assets</b>	<u>795,685.63</u>
<b>TOTAL ASSETS</b>	<u><u>795,685.63</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Area VI Training	5,000.00
UR - Buffer Grant T&A	16,325.76
UR - BWSR 2021 Capacity	113,193.82
UR - BWSR 2022 Capacity	129,945.00
UR - Clean Water 2021	205,920.90
UR - Conservation Delivery 2022	19,224.00
UR - Cost Share 2021	2,000.53
UR - Cost Share 2022	2,142.62
UR - Targeted Watershed	0.00
<b>Total 21000 · Unearned Revenue</b>	<u>493,752.63</u>
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	1,212.97
<b>Total 24000 · Payroll Liabilities</b>	<u>1,213.33</u>
26000 · County Funds Allocation	
26250 · Assessment Payable	7,574.00
<b>Total 26000 · County Funds Allocation</b>	<u>7,574.00</u>
<b>Total Other Current Liabilities</b>	<u>502,539.96</u>
<b>Total Current Liabilities</b>	<u>502,539.96</u>
<b>Total Liabilities</b>	<u>502,539.96</u>
<b>Equity</b>	
32000 · Retained Earnings	183,637.39
Net Income	109,508.28
<b>Total Equity</b>	<u>293,145.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>795,685.63</u></u>

District Treasurer/Date

