

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

**Wednesday, November 2nd 2022**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of September 7th, 2022 Meeting
- V. Bills Paid: September 2022
- VI. Bills Paid: October 2022
- VII. Treasurer's Report: October 2022
- VIII. Treasurer's Report: November 2022
- IX. Old Business
- X. New Business
  1. Area VI Meeting Attendance
  2. MASWCD Conference Attendance
  3. NACD Dues
  4. Select Engineering Firm for 7 Mile Creek Dam Removal
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

## MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
Nov. 2nd, 2022.

The meeting was called to order by Chair – Annexstad at 8:37 A.M.

Members Present:     Chair, Eric Annexstad  
                              Vice Chair, Don Hermanson  
                              Treasurer, Tim Braun  
                              Secretary, John Kral  
                              Member, Bruce Hulke

Others Present:

                              District Manager, Kevin Ostermann  
                              District Technician, Eric Miller  
                              District Technician, Blake Honetschlager  
                              Administrative Assistant, Judy Beetch  
                              NRCS, Jake Stich  
                              County Commissioner, John Luepke – Absent

Upon a motion by Kral and seconded by Hermanson, it was moved to approve the agenda. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

Upon a motion by Braun and seconded by Hulke, it was moved to approve the minutes of the Sept.7th, 2022 meeting. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

Upon a motion by Kral and seconded by Hermanson, it was moved to approve 35 paid bills for September 2022 totaling \$37,999.67 (Checking Account), and 0 paid bills for September 2022 (Grants Account) and 34 paid bills for October 2022 totaling \$40,990.97 (Checking Account), and 0 paid bills for October 2022 (Grants Account). Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

Upon a motion by Hermanson and seconded by Braun, it was moved to approve the October and November 2022 Treasurer's Report, subject to audit. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

**Old Business:**

**New Business:**

**Area VI Meeting Attendance:** Supervisors were asked if they will be attending the Area VI Meeting in Waseca on Nov. 15<sup>th</sup>. Annexstad and Hermanson plan to attend as well as some of the SWCD staff. No motion needed.

**MASWCD Conference Attendance:** Supervisors were asked to respond if they will be attending the MASWCD Conference by Dec. 1<sup>st</sup>. No motion needed.

**NACD Dues:** Upon a motion by Hulke and seconded by Kral, it was moved to approve a contribution of \$1,000 for membership to the National Association of Conservation Districts. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

**Select Engineering Firm for 7 Mile Creek Dam Removal:** A motion was made by Kral and seconded by Hermanson, to approve Houston Engineering as the engineering firm chosen for the 7 Mile Creek dam removal project. The motion was amended to include approval for Ostermann to sign the contract with Houston Engineering for \$75,000. Ayes Annexstad, Hermanson, Braun, Kral, Hulke. Carried.

**NRCS Report:** Report is attached.

**Supervisor & Staff Report:** **Hulke** attended a TSA Meeting. Nicollet County had 1 project which is now completed. We will be receiving a bill for \$3,500 for tech services. **Annexstad** will be attending a 1W1P Meeting on Nov.10<sup>th</sup>. Staff reports are attached.

**Other Business:** None

**Next Meeting:** Dec. 7th

**Adjourn:** A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:38 A.M.

Approved: \_\_\_\_\_

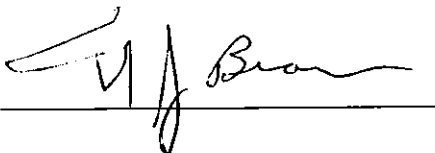
Secretary John H. Kral

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
 October 1, 2022

Oct 11, 22

	Sep 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	363,428.22
11000 · Pioneer Bank Grants	218,922.92
12000 · Pioneer Bank Savings	147,396.65
Total Checking/Savings	729,747.79
Other Current Assets	
14000 · Prepaid Expenses	3,257.00
Total Other Current Assets	3,257.00
Total Current Assets	733,004.79
<b>TOTAL ASSETS</b>	<b>733,004.79</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	4,825.00
UR - BWSR 2021 Capacity	22,577.24
UR - BWSR 2022 Capacity	123,896.03
UR - Clean Water 2021	193,596.79
UR - Conservation Delivery 2023	19,224.00
UR - Cost Share 2022	2,142.62
UR - Cost Share 2023	12,862.00
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	379,123.68
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	3.01
Total 24000 · Payroll Liabilities	3.37
Total Other Current Liabilities	379,127.05
Total Current Liabilities	379,127.05
Total Liabilities	379,127.05
Equity	
32000 · Retained Earnings	184,145.62
Net Income	169,732.12
Total Equity	353,877.74
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>733,004.79</b>

District Treasurer/Date



**Nicollet SWCD**  
**Monthly Treasurer's Report**  
November 1, 2022

Nov 1, 22

	Oct 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Pioneer Bank	323,863.57
11000 · Pioneer Bank Grants	218,932.22
12000 · Pioneer Bank Savings	147,740.91
<b>Total Checking/Savings</b>	690,536.70
<b>Other Current Assets</b>	
14000 · Prepaid Expnses	3,257.00
<b>Total Other Current Assets</b>	3,257.00
<b>Total Current Assets</b>	693,793.70
<b>TOTAL ASSETS</b>	693,793.70
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Area VI Training	4,825.00
UR - Buffer Grant T&A	3,840.32
UR - BWSR 2021 Capacity	22,577.24
UR - BWSR 2022 Capacity	123,896.03
UR - Clean Water 2021	193,596.79
UR - Conservation Delivery 2023	19,224.00
UR - Cost Share 2022	2,142.62
UR - Cost Share 2023	12,862.00
UR - Targeted Watershed	0.00
<b>Total 21000 · Unearned Revenue</b>	382,964.00
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	37.78
<b>Total 24000 · Payroll Liabilities</b>	38.14
<b>Total Other Current Liabilities</b>	383,002.14
<b>Total Current Liabilities</b>	383,002.14
<b>Total Liabilities</b>	383,002.14
<b>Equity</b>	
32000 · Retained Earnings	189,001.27
Net Income	121,790.29
<b>Total Equity</b>	310,791.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	693,793.70

District Treasurer/Date

