

## AGENDA

### NICOLLET SOIL AND WATER CONSERVATION DISTRICT

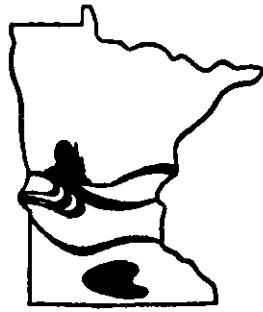
**Wednesday, June 3rd, 2020**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of March 4th, 2020 Meeting
- V. Bills Paid: March 2020
- VI. Bills Paid: April 2020
- VII. Bills Paid: May 2020
- VIII. Treasurer's Report: April 2020
- IX. Treasurer's Report: May 2020
- X. Treasurer's Report: June 2020
- XI. Old Business
- XII. New Business
  1. Area VI Meeting Rescheduled to June 30<sup>th</sup> in Winnebago – Cancelled
  2. 3 Supervisors Positions up for Re-election
  3. Tree Sales Results
  4. Request for Logoed Clothing Allowance for Staff
  5. CREP Update
  6. Project 33 Update
  7. Outdoor Learning Experience Replaces Children's Water Festival
  8. Cost Share
- XIII. NRCS Report
- XIV. Supervisor & Staff Report
- XV. Other Business
- XVI. Next Meeting
- XVII. Adjourn



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
June 3rd, 2020.

Meeting was called to order by Chair – Hulke at 8:30 A.M.

Members Present: Chair, Bruce Hulke  
Vice Chair, Eric Annexstad  
Treasurer, Robby Gieseke – Absent  
Secretary, Tim Braun  
Member, John Kral

Others Present:  
District Manager, Kevin Ostermann  
District Technician, Eric Miller  
District Technician, Blake Honetschlager  
Administrative Assistant, Judy Beetch  
NRCS, April Sullivan  
County Commissioner, John Luepke – Absent

Upon a motion by Braun and seconded by Annexstad, it was moved to approve the agenda. Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Annexstad and seconded by Kral, it was moved to approve the minutes of the March 4th, 2020 meeting. Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Kral and seconded by Braun, it was moved to approve 40 paid bills for March 2020 totaling \$42,815.77; 35 paid bills for April totaling \$53,310.14; and 31 paid bills for May totaling \$34,748.32 (Checking Account), and 0 paid bills for March 2020; 0 paid bills for April; and 0 paid bills for May (Grants Account). Ayes Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Annexstad and seconded by Kral, it was moved to approve the April, May and June 2020 Treasurer's Report, subject to audit. Ayes Hulke, Annexstad, Braun, Kral. Carried.

### **Old Business:**

### **New Business:**

**Area VI Meeting Rescheduled to June 30<sup>th</sup> in Winnebago is cancelled:** Ostermann reported that the hope is to hold the meeting this fall in New Ulm. This was only informational; no motion needed.

**3 Supervisors Positions Up for Re-election:** Braun, Hulke and Gieseke's terms will expire the end of 2020. Gieseke will not be returning. Braun, Hulke and Don Hermanson have filed to run for Supervisor positions. No vote needed.

**Tree Sales Results:** Ostermann shared the results of the 2020 Tree Sales, which increased substantially this year. Profits exceeded \$4,000.

**Request for Logoed Clothing Allowance for Staff:** A motion was made by Kral and seconded by Annexstad to allow the SWCD Staff \$200 each to purchase clothing with the new District logo. Annexstad can also choose a logoed polo and pullover. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**CREP Update:** Miller reported that during the 2017 – 2020 CREP sign up periods, 18 applications have been submitted in Nicollet County, with 15 funded. This has brought \$9 million into the county. The current sign up is comprised of 1,056.04 acres. There may be 1 more batching period, which depends on the next Special Session and dollars put towards the program.

**Project 33 Update:** Honetschlager updated the Board on Project 33, which was implemented due to nitrate concerns in the St. Peter wellhead area on the west side of the city. The SWCD applied for a grant that would fund cover crops, 19 WASCOD Structures, the rebuilding of a dam and fall nitrogen applications. The grant was not funded, but the SWCD will reapply. The City of St. Peter and Nicollet County both support the effort.

**Outdoor Learning Experience to replace Children's Water Festival in 2021:** Ostermann announced that the decision was made to replace the CWF with an outdoor event to take place next May. Several stations will feature wildlife habitat, soils, wetlands, water quality, ground water, stormwater, urban conservation and the environment. They plan to invite all Nicollet County 5<sup>th</sup> graders.

**Cost Share:**

The District received a request from Mary Depuydt 2(20) to enter into a contract to assist in constructing a WASCOD Structure on her property. Total estimated cost of the project is \$10,570.12. Upon a motion by Annexstad and seconded by Kral, it was moved to approve Cost Share Contract 2(20) with Mary Depuydt for \$10,570.12. Ayes Hulke, Annexstad, Braun, Kral. Carried.

**NRCS Report:** See attached.

**Supervisor & Staff Report:** Braun reported that the new power line project is happening on and near his property. The project is expected to take 2 years. Ostermann reported that County offices are open by appointment. Ninety percent of employees are back working on site. SWCD Staff reported on various projects and meetings.

**Other Business:** None

**Next Meeting:** July 8th, 2020 at 8:30 A.M.

**Adjourn:** A motion was made by Braun and seconded by Annexstad to adjourn the meeting. Meeting Adjourned at 9:43 A.M.

**Approved:** \_\_\_\_\_

Secretary  \_\_\_\_\_

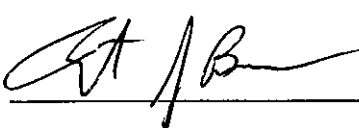
# TREE INCOME & EXPENSES

Invoiced Sales	\$28,122.76
Cash Sales	\$101.45
<b>Total Income</b>	<b>\$28,224.21</b>
Schumacher's	\$14,230.50
Evergreen	\$3,160.71
DeWitt - staples, fabric, squares	\$3,112.45
Dealer Renewal	\$250.00
Trash Bags	\$14.29
SMC - mulch	\$163.21
Fleet Farm - tarp, gloves, twine, tape	\$96.51
VistaPrint - reminder postcards	\$89.11
yard signs	\$102.98
USPS - pick up postcards	\$39.00
letter postage	\$70.00
reminder postcard postage	\$126.00
Sales tax	\$2,056.83
<b>Total Expenses</b>	<b>\$23,511.59</b>
<b>Difference</b>	<b>\$4,712.62</b>

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
 April 1, 2020

Apr 1, 20

	Mar 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Pioneer Bank	239,878.78
11000 · Pioneer Bank Grants	32,501.25
12000 · Pioneer Bank Savings	145,621.18
<b>Total Checking/Savings</b>	418,001.21
<b>Accounts Receivable</b>	
11001 · Accounts Receivable	12,468.78
<b>Total Accounts Receivable</b>	12,468.78
<b>Other Current Assets</b>	
12001 · Undeposited Funds	271.39
<b>Total Other Current Assets</b>	271.39
<b>Total Current Assets</b>	430,741.38
<b>TOTAL ASSETS</b>	430,741.38
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	15,745.28
UR - BWSR 2019 Capacity	80,085.18
UR - BWSR 2020 Capacity	124,365.28
UR - Cost Share 2020	10,570.12
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
<b>Total 21000 · Unearned Revenue</b>	243,707.11
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.06
25500 · Sales Tax Payable	1,759.88
<b>Total 24000 · Payroll Liabilities</b>	1,759.94
<b>Total Other Current Liabilities</b>	245,467.05
<b>Total Current Liabilities</b>	245,467.05
<b>Total Liabilities</b>	245,467.05
<b>Equity</b>	
32000 · Retained Earnings	109,086.14
Net Income	76,188.19
<b>Total Equity</b>	185,274.33
<b>TOTAL LIABILITIES &amp; EQUITY</b>	430,741.38

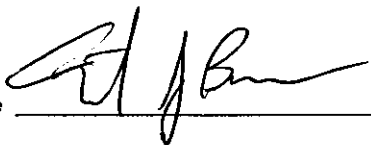
District Treasurer/Date  \_\_\_\_\_

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
 May 1, 2020

May 1, 20

	Apr 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Pioneer Bank	196,610.57
11000 · Pioneer Bank Grants	32,502.59
12000 · Pioneer Bank Savings	145,681.02
<b>Total Checking/Savings</b>	374,794.18
<b>Accounts Receivable</b>	
11001 · Accounts Receivable	9,430.85
<b>Total Accounts Receivable</b>	9,430.85
<b>Other Current Assets</b>	
12001 · Undeposited Funds	493.93
<b>Total Other Current Assets</b>	493.93
<b>Total Current Assets</b>	384,718.96
<b>TOTAL ASSETS</b>	384,718.96
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	15,745.28
UR - BWSR 2019 Capacity	80,085.18
UR - BWSR 2020 Capacity	123,617.40
UR - Cost Share 2020	10,570.12
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
<b>Total 21000 · Unearned Revenue</b>	242,959.23
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.08
25500 · Sales Tax Payable	923.94
<b>Total 24000 · Payroll Liabilities</b>	924.02
<b>Total Other Current Liabilities</b>	243,883.25
<b>Total Current Liabilities</b>	243,883.25
<b>Total Liabilities</b>	243,883.25
<b>Equity</b>	
32000 · Retained Earnings	108,464.89
Net Income	32,370.82
<b>Total Equity</b>	140,835.71
<b>TOTAL LIABILITIES &amp; EQUITY</b>	384,718.96

District Treasurer/Date



Jun 1, 20

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
June 1, 2020

	<u>May 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	202,239.54
11000 · Pioneer Bank Grants	32,503.97
12000 · Pioneer Bank Savings	145,742.88
Total Checking/Savings	<u>380,486.39</u>
Total Current Assets	<u>380,486.39</u>
<b>TOTAL ASSETS</b>	<b><u>380,486.39</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	15,745.28
UR - BWSR 2019 Capacity	80,085.18
UR - BWSR 2020 Capacity	123,292.94
UR - Cost Share 2020	10,570.12
UR - Cost Share Buffer 2018	12,941.25
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	<u>242,634.77</u>
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.10
25500 · Sales Tax Payable	932.42
Total 24000 · Payroll Liabilities	<u>932.52</u>
Total Other Current Liabilities	<u>243,567.29</u>
Total Current Liabilities	<u>243,567.29</u>
Total Liabilities	<u>243,567.29</u>
Equity	
32000 · Retained Earnings	108,464.89
Net Income	28,454.21
Total Equity	<u>136,919.10</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>380,486.39</u></b>

District Treasurer/Date

