

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

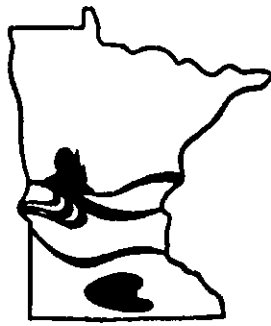
Wednesday, December 7th, 2022

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of November 2nd, 2022 Meeting
- V. Bills Paid: November 2022
- VI. Bills Paid:
- VII. Treasurer's Report: December 2022
- VIII. Treasurer's Report:
- IX. Old Business
- X. New Business
 1. MASWCD Conference Reminders
 2. MN Conservation Volunteer Donation
 3. Cost Share
 4. 2023 Area VI Dues
 5. Non-Structural Land Management Practices Policy
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Employee Reviews
- XV. Next Meeting
- XVI. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
Dec. 7th, 2022.

The meeting was called to order by Chair – Annexstad at 8:45 A.M.

Members Present: Chair, Eric Annexstad
Vice Chair, Don Hermanson
Treasurer, Tim Braun – Absent
Secretary, John Kral
Member, Bruce Hulke

Others Present:
District Manager, Kevin Ostermann
District Technician, Eric Miller
District Technician, Blake Honetschlager
Administrative Assistant, Judy Beetch
NRCS, Jake Stich – Absent
County Commissioner, John Luepke – Absent

Upon a motion by Kral and seconded by Hulke, it was moved to approve the agenda. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Kral, it was moved to approve the minutes of the Nov. 2nd, 2022 meeting. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Upon a motion by Hermanson and seconded by Kral, it was moved to approve 38 paid bills for November 2022 totaling \$38,330.63 (Checking Account), and 0 paid bills for November 2022 (Grants Account). Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Upon a motion by Kral and seconded by Hermanson, it was moved to approve the December 2022 Treasurer's Report, subject to audit. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Old Business:

New Business:

Loan Principal Payment: The Board discussed paying down additional principal on the loan balance. A motion was made by Hermanson, to pay down \$35,000.00 on the building mortgage. Kral seconded the motion. Ayes Annexstad, Hermanson, Kral, Hulke. Carried

MASWCD Conference Reminders: Ostermann, Honetschlager, Hermanson and Annexstad will be attending the conference. Supervisors were reminded to turn in receipts for lodging, meals and mileage. No motion needed.

MN Conservation Volunteer Donation: Upon a motion by Hulke and seconded by Hermanson, it was moved to approve a donation of \$150.00 to the MN Conservation Volunteer for the publications they send to the Supervisors and office. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Cost Share: A motion was made by Kral and seconded by Hulke, to amend the cost-share amount for Cost Share Contract 2(22) and 1(23) from \$11,779.00 to \$12,006.00 due to increased costs for 2 WASCOD structures. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Cost Share: The District approved final payment for Cost-Share Contract 2(22) & 1(23) for 2 WASCOD Structures. Total amended cost of the project was \$22,091.05 with cost-share of \$12,006.00. Technical assistance on the projects was \$2,998.62. Upon a motion by Hermanson and seconded by Kral, it was moved to approve payment on Cost-Share Contract 2(22) & 1(23) for \$12,006.00. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Area VI Dues: A motion was made by Hermanson and seconded by Kral, to approve payment of \$1,000.00 to the Area VI Association of Soil and Water Conservation Districts for 2023 dues. The increase from past years is partially due to a contribution for participation in the 2022 Managers Training Session. Ayes Annexstad, Hermanson, Kral, Hulke. Carried.

Non-Structural Management Practices Policy: Honetschlager explained that BWSR has established rules for the Erosion Control and Water Management Program; one of those is that the District will submit a plan that is approved by BWSR outlining how the grant is spent. This may include payments for cover crops, contour buffers, wind breaks, etc. This approved policy will be put before the Board for approval prior to advertising it to potential participants. Informational only. No motion needed.

NRCS Report: Report is attached.

Supervisor & Staff Report: Hermanson attended the Area VI Meeting in Waseca. He suggested having a tour of the SWCD projects and inviting the new commissioner, Kurt Zins and representative, Jeff Brand. Staff reports are attached.

Other Business: None

Employee Reviews: The Personnel Committee met to discuss the annual review for the District Manager; the District Manager did the annual reviews for the staff. Upon a motion by Hulke, which was seconded by Kral, the Board approved the reviews and wage increases for staff as recommended by the District Manager. Ayes Hulke, Annexstad, Hermanson, Kral. Carried.

Next Meeting: Jan. 18th, 2023

Adjourn: A motion was made by Kral and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 10:00 A.M.

Approved: _____

Secretary John H. Kral

Nicollet SWCD
Monthly Treasurer's Report
 December 1, 2022

Dec 1, 22

	Nov 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	287,935.63
11000 · Pioneer Bank Grants	218,941.22
12000 · Pioneer Bank Savings	148,074.85
Total Checking/Savings	654,951.70
Other Current Assets	
14000 · Prepaid Expenses	3,257.00
Total Other Current Assets	3,257.00
Total Current Assets	658,208.70
TOTAL ASSETS	658,208.70
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	4,825.00
UR - Buffer Grant T&A	3,840.32
UR - BWSR 2021 Capacity	22,577.24
UR - BWSR 2022 Capacity	123,896.03
UR - Clean Water 2021	193,596.79
UR - Conservation Delivery 2023	19,224.00
UR - Cost Share 2022	2,142.62
UR - Cost Share 2023	12,862.00
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	382,964.00
24000 · Payroll Liabilities	
24102 · Vision Insurance	0.36
25500 · Sales Tax Payable	74.00
Total 24000 · Payroll Liabilities	74.36
Total Other Current Liabilities	383,038.36
Total Current Liabilities	383,038.36
Total Liabilities	383,038.36
Equity	
32000 · Retained Earnings	189,001.27
Net Income	86,169.07
Total Equity	275,170.34
TOTAL LIABILITIES & EQUITY	658,208.70

District Treasurer/Date

