

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

Wednesday, January 8th, 2025

8:30 A.M.

501 7th Street
Nicollet, MN 56074

- I. Call to Order
- II. Oath of Office
- III. Audience Participation
- IV. Review of agenda: Additions – Cancellations
- V. Minutes of December 11th, 2024 Meeting
- VI. Bills Paid: December 2024
- VII. Treasurer's Report: January 2025
- VIII. Old Business
- IX. New Business
 1. Board Reorganization
 2. 2025 Committee Assignments/2025 Meeting Dates
 3. 2025 Mileage Rate
 4. 2025 Authorization to Sign Checks
 5. Official Depository
 6. MCIT Renewals/MASWCD 2025 Dues
 7. 2024 Audit
 8. Area VI Chairs Meeting
 9. 2025 Area VI Association Dues
 10. Statement of Interest Reminder
 11. Legislative Briefing /Day at the Capitol – March 4 & 5
 12. Events:
 - i. Soil Management Summit, Jan. 29-30 @ Mankato
 - ii. Soil Health Panel Discussion Event in Gaylord
 13. MADCE 2025 Dues
 14. CD Matures 1/27/25
- X. NRCS Report
- XI. FSA Report
- XII. 1W1P Reports
- XIII. Supervisor & Staff Report
- XIV. Other Business
- XV. Next Meeting
- XVI. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
January 8th, 2025.

Meeting was called to order by Chair – Hermanson at 8:30 A.M.

Members Present: Chair, Don Hermanson
Vice Chair, John Kral
Treasurer, Tim Braun
Secretary, Eric Annexstad
Member, John Luepke

Others Present: District Manager, Kevin Ostermann – Absent
District Technician, Blake Honetschlager
District Technician, Mackenzie Bratsch
Administrative Assistant, Judy Beetch
Sibley SWCD Conservation Technician, Tara O'Brien
NRCS, Jake Stich
BWSR, Shane Bugeja
FSA, Brad Flatin
County Commissioner, Kurt Zins

Oath of Office: Luepke, Braun and Hermanson signed the new term Oath of Office. No motion needed.

Upon a motion by Annexstad and seconded by Braun, it was moved to approve the agenda. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Upon a motion by Annexstad and seconded by Kral, it was moved to approve the minutes of the December 11th, 2024 meeting. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Upon a motion by Braun and seconded by Luepke, it was moved to approve 59 paid bills for December 2024 totaling \$297,599.11 (Checking Account), and 1 paid bill for December 2024 totaling \$60,000. (Grants Account). Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Upon a motion by Kral and seconded by Annexstad, it was moved to approve the January 2025 Treasurer's Report, subject to audit. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Old Business:

New Business:

Board Reorganization: Upon a motion by Luepke and seconded by Braun, it was moved to approve the Board positions as stated: Don Hermanson as Chair, John Kral as Vice Chair, Tim Braun as Treasurer, Eric Annexstad as Secretary and John Luepke as Member. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

2025 Committee Assignments: Upon a motion by Luepke and seconded by Annexstad, it was moved to accept the 2025 Committee Assignments. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

| <u>2025 Committee Assignments</u> | | | |
|--|----------------|-------------------------|------------------------|
| <u>Committee</u> | | <u>Alternate</u> | <u>Meetings</u> |
| South Central SWCD TSA | John Luepke | Eric Annexstad | Quarterly |
| Personnel Committee | Don Hermanson | Eric Annexstad | Once a Year |
| Legislative | Eric Annexstad | | |
| Budget Committee | Tim Braun | Don Hermanson | Once a Year |
| EQIP Committee | Eric Annexstad | | Once a Year |
| 1W1P Rush River Lower MN | Eric Annexstad | Don Hermanson | Monthly |
| 1W1P Middle MN Mankato | Don Hermanson | John Kral | Monthly |

2025 Meeting Dates: A motion was made by Luepke and seconded by Braun to continue with the 2025 Meetings on the first Wednesday of the month (with the exception of the July meeting). The dates will be published on the website. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

2025 Nicollet Board Meeting Dates

| | |
|--------------|---------------|
| January 8th | July 9th |
| February 5th | August 6th |
| March 5th | September 3rd |
| April 2nd | October 1st |
| May 7th | November 5th |
| June 4th | December 3rd |

2025 IRS Mileage Rate: The District received notice that the IRS Mileage Rate will be changed to 70 cents/mile, up from 67 cents/mile in 2024. Upon a motion by Kral and seconded by Luepke, it was moved to change the mileage rate to 70 cents/mile effective 01-8-2025. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

2025 Authorization to Sign Checks: Currently Braun, Ostermann & Honetschlager are authorized to sign checks. Upon a motion by Luepke and seconded by Kral, it was moved to continue to give Braun, Ostermann and Honetschlager authority to sign checks. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Official Depository: Currently, Pioneer Bank is the Official Depository. Upon a motion by Annexstad and seconded by Braun, it was moved to continue with Pioneer Bank as the Official Depository. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

MCIT Renewal: The District received and reviewed the invoice for insurance coverage through the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums due is \$9,368.00. Upon a motion by Luepke and seconded by Annexstad, it was moved to approve payment to MCIT for \$9,368.00. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

MASWCD 2025 Dues: The Board also reviewed the MASWCD 2025 dues notice for \$7,431.37. Upon a motion by Kral and seconded by Luepke, it was moved to approve payment for MASWCD 2025 dues for \$7,431.37. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

2024 Audit: A motion was made by Luepke and seconded by Kral to accept the bid of \$5,000.00 from Peterson & Company for the 2024 Financial Audit. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Area VI Chairs Meeting: The 2025 Area VI Chair's Meeting will be held on January 21, 2025 in North Mankato. Hermanson will tentatively attend with Kral as alternate. No motion needed.

2025 Area VI Association Dues: Upon a motion by Luepke and seconded by Braun, it was moved to approve payment for the 2025 Area VI Association dues for \$400.00. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Statement of Interest: Supervisors were reminded to fill out the Statement of Interest which is required for all public officials. No motion needed.

Legislative Briefing/Day at the Capitol March 4 & 5: A motion was made by Kral and seconded by Luepke to approve Supervisors and staff to attend and pay expenses for the Legislative Briefing and Day at the Capitol on March 4th and 5th. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

Events: Honetschlager, Bratsch, Luepke, Hermanson and Annexstad are registered for the **Soil Management Summit**, which has already been approved by the Board. Meeting attendees were reminded of the **Soil Health Panel Discussion Event** coming up on February 6th. A motion was made by Kral and seconded by Luepke for approval for Supervisors and staff to attend the **Hwy 14 Tour-CLASIC** in February at various places and dates. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

MACDE 2025 Dues: A request was made that the Board approve payment for the MACDE 2025 dues. Upon a motion by Annexstad and seconded by Luepke, approval was granted for payment for MACDE dues of \$25.00 per employee. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

CD Matures 1/27/25: A motion was made by Annexstad and seconded by Luepke, to renew the CD for 6 months with a current rate of 4%. Ayes Annexstad, Hermanson, Braun, Kral, Luepke. Carried.

NRCS Report: Report is attached.

FSA Report: Flatin reported that the Farm Bill has been extended to Sept. 30, 2025 and expecting CRP batching again. Economic loss assistance will be paid on certified acres at a rate of \$43.00 per acre for corn and \$33.00 per acre on beans. This is separate from disaster relief.

1W1P Reports: Bratsch reported the **1W1P Mankato** had a Steering Committee Meeting on Dec. 20th. The Dec. Policy Meeting was cancelled. Members met with Houston Engineering. The planning portion will be finished by the end of 2025. Priorities will be discussed at the next Steering Committee meeting on January 22nd.

O'Brien reported that the **Lower Minnesota River West** is expected to utilize all the FY22/23 funding by the end of the first quarter of 2025. The last 2 BMP projects will be brought to the Sibley SWCD Board meeting on Jan. 14th.

BWSR Report: Bugeja reported on RCCP/Soil Health funding which will be dispersed to counties with over 30% ag. Monies will be for TA and projects. More information will be given at a meeting on February 14th.

Supervisor & Staff Report: Annexstad and Hermanson attended the MASWCD Convention. The Staff reports are attached.

Other Business: None

Next Meeting: February 5th, 2025 at 8:30 A.M.

Adjourn: A motion was made by Luepke and seconded by Braun to adjourn the meeting. Meeting Adjourned at 9:59 A.M.

Approved: _____

Secretary  _____

Nicollet SWCD
Monthly Treasurer's Report
As of December 31, 2024

| | TOTAL |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 10000 Pioneer Bank | 70,920.41 |
| 11000 Pioneer Bank Grants | 5,714.79 |
| 12000 Pioneer Bank Savings | 159,476.09 |
| 15000 Pioneer Bank CD | 158,874.70 |
| Total Bank Accounts | \$394,985.99 |
| Accounts Receivable | \$1,323.40 |
| Total Current Assets | \$396,309.39 |
| TOTAL ASSETS | \$396,309.39 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 21000 Unearned Revenue | 0.00 |
| UR - Buffer Grant T&A | 20,000.00 |
| UR - Conservation Delivery 2025 | 19,224.00 |
| UR - Soil Health Delivery Grant 2025 | -26,000.00 |
| UR - Soil Health Staffing 2024 | 16,675.27 |
| UR - Targeted Watershed (deleted) | 0.00 |
| UR-Conservation Contracts 2025 | 15,651.00 |
| Total 21000 Unearned Revenue | 45,550.27 |
| 24000 Payroll Liabilities | -2,392.84 |
| 25500 Sales Tax Payable | 203.97 |
| Total Other Current Liabilities | \$43,361.40 |
| Total Current Liabilities | \$43,361.40 |
| Total Liabilities | \$43,361.40 |
| Equity | |
| 32000 Retained Earnings | 292,682.49 |
| 33000 Assigned Compensated Absences | 60,120.91 |
| 34000 Assigned Building Maintenance | 12,000.00 |
| Net Income | -11,855.41 |
| Total Equity | \$352,947.99 |
| TOTAL LIABILITIES AND EQUITY | \$396,309.39 |

1-8-25

