

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

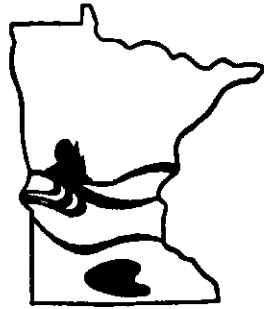
Wednesday, August 2nd, 2023

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of June 7th, 2023 Meeting
- V. Bills Paid: June 2023
- VI. Bills Paid: July 2023
- VII. Treasurer's Report: July 2023
- VIII. Treasurer's Report: August 2023
- IX. Old Business
- X. New Business
 1. SWCD Aid Resolution
 2. 2024 Budget
 3. St. Peter Wellhead/Project 33 Contract
 4. MASWCD Report
 5. Middle MN – MN River 1W1P Update
 6. Glossary of Acronyms
 7. Fall Tour Planning
 8. BWSR Academy Oct. 24-26 @ Cragun's in Brainerd
 9. Manager's Meeting Sept. 27th @ Arrowwood in Brainerd
- XI. NRCS Report
- XII. Supervisor & Staff Report
- XIII. Other Business
- XIV. Next Meeting
- XV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
August 2nd, 2023.

Meeting was called to order by Chair – Annexstad at 8:32 A.M.

Members Present: Chair, Eric Annexstad
 Vice Chair, Don Hermanson
 Treasurer, Tim Braun
 Secretary, John Kral
 Member, Bruce Hulke

Others Present:

- District Manager, Kevin Ostermann
- Administrative Assistant, Judy Beetch
- District Technician, Blake Honetschlager - Absent
- NRCS, Jake Stich – Absent
- NRCS, Reyna Chavez
- County Commissioner, Kurt Zins – Absent
- Jeremy Maul, BWSR – Absent

Upon a motion by Kral and seconded by Hulke, it was moved to approve the agenda. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

Upon a motion by Hulke and seconded by Hermanson, it was moved to approve the minutes of the June 7th, 2023 Meeting. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

Upon a motion by Braun and seconded by Kral, it was moved to approve 34 paid bills for June 2023 totaling \$66,896.54 (Checking Account), and 0 paid bills for June 2023 (Grants Account). Also approved were 25 paid bills for July 2023 totaling \$29,539.92 (Checking Account) and 0 paid bills for July 2023 (Grants Account). Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

Upon a motion by Kral and seconded by Hulke, it was moved to approve the July 2023 and August 2023 Treasurer's Report, subject to audit. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

Old Business: Annexstad suggested that we advertise any Cover Crop projects so folks can watch the progress and results.

New Business:

Loan Balance: A motion was made by Hermanson and seconded by Kral to pay off the balance of the outstanding loan on the building. The board also recommended transferring \$100,000 from the main checking account to savings to earn interest. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

SWCD Aid Resolution: The SWCD Aid funding requires that all SWCD's explain how they will spend the funds. This needs to be shared publicly on their website. The Board agreed on a Resolution explaining how the Aid payments will be used. Hulke made a motion to approve the Resolution which was seconded by Braun. Ayes Hulke, Annexstad, Hermanson, Braun, Kral. Carried.

2024 Budget: Ostermann discussed the tentative 2024 Budget with the Board. He will meet with the Nicollet County Budget Committee on August 9th. No motion needed.

St. Peter Wellhead/Project 33 Contract: A request was presented to the Board to enter into a Clean Water Funds 2021 Contract, CW 5(21), for 2 Water and Sediment Control Basins. Estimated cost of the project is \$19,000.00. Upon a motion by Hermanson and seconded by Kral, it was moved to approve the contract CW 5(21) for \$19,000.00. Ayes Hermanson, Hulke, Kral, Braun, Annexstad. Carried.

MASWCD Report: The report was included in the Board packets; topics were mostly on SWCD Aid funding and also explained legislative changes to the Open Meeting Law and Write-in Candidates. No motion needed.

Middle MN – MN River 1W1P Update: The Technical Committee met recently and approved several Cover Crop contracts. Next step will be for the Sibley Board to vote on those contracts. No motion needed.

Glossary of Acronyms: As requested, a list of acronyms was compiled for the Board to refer to. Informational only.

Fall Tour Planning: A Fall Tour is in the works with a tentative date set for Wednesday, Oct. 18th (rain date is Monday, Oct. 23rd) from 9 am to 11 am. The Board will take a look at the SWCD projects. Plans are to also invite the County Board Commissioners and appropriate county staff as well as State Representatives Frentz and Brand and City of St. Peter relevant staff. The tour will be confirmed at the September meeting as we should have a better idea of the status of construction projects then. No motion needed.

BWSR Academy Oct. 24 – 26 @ Cragun's in Brainerd: A motion was made by Kral and seconded by Hermanson to allow staff to attend the BWSR Academy and cover expenses. Ayes Hermanson, Hulke, Kral, Braun, Annexstad. Carried.

Manager's Meeting Sept. 27th @ Arrowwood in Brainerd: Hulke made a motion which was seconded by Hermanson to approve Ostermann attend the SWCD/MAWD Manager's Meeting in Brainerd. Ayes Hermanson, Hulke, Kral, Braun, Annexstad. Carried.

NRCS Report: Reyna Chavez attended from NRCS. See attached report.

Supervisor & Staff Report: Ostermann reported that Houston Engineering should have 60% of the design completed for the 7-Mile Creek Dam project done by the end of September and will advertise for construction bids in October. Construction will go from November through April. Staff reports are attached.

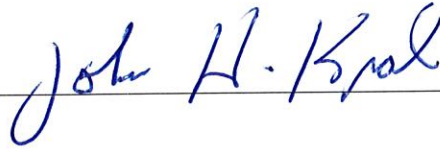
Other Business: None

Next Meeting: September 13th, 2023 at 8:30 A.M.

Adjourn: A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 10:09 A.M.

Approved: _____

Secretary

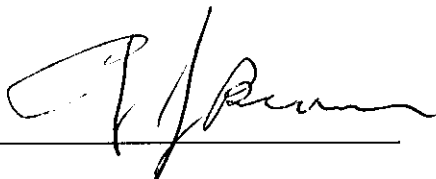
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Nicollet SWCD
Monthly Treasurer's Report
 July 1, 2023

Jul 10, 23

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	262,975.09
11000 · Pioneer Bank Grants	250,630.19
12000 · Pioneer Bank Savings	110,152.14
15000 · Pioneer Bank CD	150,000.00
Total Checking/Savings	773,757.42
Accounts Receivable	
11001 · Accounts Receivable	13.43
Total Accounts Receivable	13.43
Total Current Assets	773,770.85
TOTAL ASSETS	773,770.85
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	825.00
UR - Buffer Grant T&A	14,850.16
UR - BWSR 2021 Capacity	11,705.72
UR - BWSR 2022 Capacity	34,715.36
UR - BWSR 2023 Capacity	130,382.00
UR - Clean Water 2021	193,665.74
UR - Soil Health Cost Share	14,175.00
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	400,318.98
24000 · Payroll Liabilities	
25500 · Sales Tax Payable	905.00
Total 24000 · Payroll Liabilities	905.00
Total Other Current Liabilities	401,223.98
Total Current Liabilities	401,223.98
Total Liabilities	401,223.98
Equity	
32000 · Retained Earnings	213,933.59
33000 · Assigned Compensated Absences	50,657.12
Net Income	107,956.16
Total Equity	372,546.87
TOTAL LIABILITIES & EQUITY	773,770.85

District Treasurer/Date



Nicollet SWCD
Monthly Treasurer's Report
August 1, 2023

Aug 1, 23

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · Pioneer Bank	336,881.74
11000 · Pioneer Bank Grants	250,640.83
12000 · Pioneer Bank Savings	110,432.80
15000 · Pioneer Bank CD	153,036.92
Total Checking/Savings	850,992.29
Accounts Receivable	
11001 · Accounts Receivable	793.43
Total Accounts Receivable	793.43
Total Current Assets	851,785.72
TOTAL ASSETS	851,785.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Area VI Training	825.00
UR - Buffer Grant T&A	14,850.16
UR - BWSR 2021 Capacity	12,799.00
UR - BWSR 2022 Capacity	34,715.36
UR - BWSR 2023 Capacity	130,382.00
UR - Clean Water 2021	193,665.74
UR - Soil Health Cost Share	14,175.00
UR - Targeted Watershed	0.00
Total 21000 · Unearned Revenue	401,412.26
Total Other Current Liabilities	401,412.26
Total Current Liabilities	401,412.26
Total Liabilities	401,412.26
Equity	
32000 · Retained Earnings	213,933.59
33000 · Assigned Compensated Absences	50,657.12
Net Income	185,782.75
Total Equity	450,373.46
TOTAL LIABILITIES & EQUITY	851,785.72

District Treasurer/Date

