



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
TELEPHONE (507) 931-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, September 6, 2017.

Meeting was called to order by Chair –Gieseke at 8:30 A.M.

Members Present: Chair, Robby Gieseke
Treasurer, Tim Braun
Member, Bruce Hulke
Vice Chair, John Kral
Secretary, Pat Pehrson - Absent

Others Present:
District Manager, Kevin Ostermann
District Watershed Technician, Eric Miller
District Technician, Blake Honetschlager
NRCS, April Sullivan
County Commissioner, John Lupke - Absent
Great River Greening, Susan Carlin

Upon a motion by Hulke and seconded by Kral it was moved to approve the agenda. Ayes Kral, Braun, Hulke, Gieseke. Carried

Upon a motion by Hulke and seconded by Braun, it was moved to approve the minutes of the August 2nd, 2017 meeting. Ayes Braun, Kral, Hulke, Gieseke. Carried

Upon a motion by Kral and seconded by Hulke it was moved to approve 27 paid bills for August 2017 totaling \$121,140.79 (Checking Account), and 3 paid bills in the amount of \$29,170.63 (Grants Account) for the month August. Ayes Braun, Hulke, Kral, Gieseke. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the September 2017 Treasurer's Reports subject to audit. Ayes Braun, Hulke, Kral, Gieseke. Carried

Old Business: None

New Business:

Cost Share:

A request was presented to the Board to enter into a Cost-share Contract with Dave Mogenson TW 19(15) for the incentive payment for strip till on 220 acres of his property. Total estimated cost of the project is \$6,600.00. Upon a motion by Braun and seconded by Hulke it was moved to approve Cost-Share Contract TW 19(15) for Dave Mogenson for \$6,600.00. Ayes Braun, Hulke, Kral, Gieseke. Carried

A request was presented to the Board to enter into a Cost-Share Contract with Dave Mogenson TW 21(15) to install a drainage water management structure on his property. Total estimated cost of the project is \$16,500.00 with Cost-Share approval of \$16,500.00. Upon a motion by Hulke and seconded by Kral it was moved to approve Cost-Share Contract TW 21(15) for Dave Mogenson for \$16,500.00. Ayes Braun, Hulke, Kral, Gieseke. Carried

A request was presented to the Board to enter into a Cost-share Contract with Dave Mogenson TW 22(15) for the incentive payment for cover crops on 220 acres of his property. Total estimated cost of the project is \$19,800.00. Upon a motion by Kral and seconded by Hulke it was moved to approve Cost-Share Contract TW 22(15) for Dave Mogenson for \$19,800.00. Ayes Braun, Hulke, Kral, Gieseke. Carried

A request was presented to the Board to enter into a Cost-share Contract with Erik Mann TW 23(15) for the incentive payment for strip till on 432.81 acres of his property. Total estimated cost of the project is \$12,984.30. Upon a motion by Hulke and seconded by Braun it was moved to approve Cost-Share Contract TW 23(15) for Erik Mann for \$12,984.30. Ayes Braun, Hulke, Kral, Gieseke. Carried

An amendment request in the amount of \$929.00 was presented to the Board for Cost-Share Contract CWF 28(13) Pat Rausch. The amendment amount would bring the contract total to \$19,164.00 (instead of \$18,235.00 as stated in the original contract). Upon a motion by Kral and seconded by Braun it was moved to approve the \$929.00 amendment for Cost-Share Contract CWF 28(13) Pat Rausch. Ayes Hulke, Kral, Gieseke. Carried

Grade Stabilization repair project for Cost- Share CWF 28(13) Pat Rausch is complete. Landowner is requesting final payment in the amount of \$19,164.00. Upon a motion by Hulke and seconded by Braun it was moved to approve the final payment amount of \$19,164.00 for Pat Rausch Cost-Share CWF 28(13). Ayes Braun, Hulke, Kral, Gieseke. Carried

Administrative & Farmbill Positions: Both positions have been advertised and interviews will be taking place.

NACD Meeting: A motion was made by Hulke and seconded by Kral for staff and supervisors to attend the NACD meeting that will be held in Nashville TN January 26th -January 31st 2018. Ayes: Braun, Gieseke, Hulke, Kral. Carried

Grant Agreement: Staff presented the 2018/2019 BWSR programs and operations agreement. (2018 Local Capacity \$100,000, 2018 Buffer Law \$20,000, 2018 Conservation Delivery \$19,224, 2018 Cost Share fund \$12,862, 2019 Conservation Delivery \$19,224, 2019 Cost Share Fund \$12,862) Total Grant Awarded \$184,172. A motion was made by Kral and seconded by Braun to enter into the BWSR Grant Agreement in the Amount of \$184,172. Ayes: Braun, Gieseke, Hulke, Kral. Carried

Buffer Cost Share Program Policy: Staff presented the following policy and provide information to the board for approval for cost share on buffers pertaining to the buffer law.

Upon a motion by Hulke and seconded by Kral it was moved to adopt the following cost share policy pertaining to the buffer law. Ayes Braun, Hulke, Kral, Gieseke. Carried

NICOLLET SOIL & WATER CONSERVATION DISTRICT FY-18 RIPARIAN BUFFER COST-SHARE PROGRAM POLICY

Program Period: July 24, 2017 to December 31, 2019. FY-18 funds will need to be encumbered and expended by December 31, 2019. Funds not encumbered by March 1, 2018 will need to be returned to BWSR within 30 calendar days.

Grant Amount: \$30,000.00 of which \$24,000.00 is available for practices and \$6,000.00 is available for technical/administrative use. Funding notification was received from BWSR on July 24, 2017.

Priority Area: The funds will be available to implement buffer strips or alternative practices adjacent to public waters and public ditches that will not have the redetermination of benefits process completed by 2018 in all of Nicollet County. If a buffer already exists, Buffer Cost Share funds cannot be used for a greater width beyond the requirement of the law or to install another type of practice in the area; these funds can only be used to reach compliance.

Cost-Share Rates: Maximum cost-share rates shall be 75% for alternative practices and \$300.00 flat rate, per acre, one time payment for implementing buffer strips.

Approved Practices: Alternative practices listed in eFOTG and the Common Alternative Practices guidance document that was adopted by the BWSR Board on June 28, 2017.

Implementation of buffer strips are only allowed to be seeded with a 3 species mix of native vegetation. Seeding species must be pre-approved by the district and the seed tags must be turned in for verification. Cost share is limited to the width required for compliance of the MN Buffer Law and must be maintained for 10 years. This contract must be complied to regardless of any legislative changes that may occur over the 10 year contract period. Acreage is capped at 10 acres total per landowner/entity. With consultation of the district, haying and burning during the effective life of the cost share contract (10 years) should be planned during times that will minimize impact to ground-nesting birds (outside the primary nesting season of May 15 – August 1). See the BWSR Native Vegetation Establishment and Enhancement Guidelines, pg. 37 for more detail. After the effective life of the practice, haying and grazing is governed by the guidance for Haying and

Grazing Buffers on the BWSR Buffer Program webpage. The contract holder is responsible for controlling undesirable weeds, especially those listed under the State and local noxious weed list.

Contract Dates: Starting and completion dates will be set by the Nicollet Soil & Water Conservation District Board when the cost-share contract is approved. Amendments to these established dates are at the discretion of the Nicollet Soil & Water Conservation District Board as long as the amended dates are within the period of the grant agreement.

Quality Assurance: Grants Administration Manual (GAM) requirements for inspections still apply. GAM guidance recommends inspections in year 1, as well as 33% and 66% of the contract period, but allows some flexibility. To meet the GAM and Buffer Law Procedure 2, for a ten year practice, every three years would meet requirements.

Robby Gieseke
SWCD Chair Signature

9/6/2017
Board Meeting Date

GIS ESRI Software License: Staff presented a quote from ESRI GIS in the amount of \$1,287.93 to continue to get up dates and have 2 licenses for the GIS Software. Upon a motion by Hulke and seconded by Kral it was moved to pay the amount of \$1,287.93 for the GIS software. Ayes Braun, Hulke, Kral, Gieseke. Carried

NRCS Report: see attached report.

Supervisor & Staff Report: Hulke mentioned the upcoming TSA meeting on September 13th.

Other Business:

Next Meeting: September 6th, 2017 at 8:30 A.M.

Adjourn: Meeting Adjourned at 9:40 A.M.

Approved: October 4, 2017

Secretary _____

NICOLLET SOIL AND WATER CONSERVATION DISTRICT				
MONTHLY TREASURER'S REPORT				
September 1, 2017				
PROGRAM	CASH BAL <u>8/1/2017</u>	RECEIPTS	DISBRMS	CASH BAL <u>8/31/2017</u>
District Funds	\$ 103,931.92	\$ 11,609.37	\$ 37,038.72	\$ 78,502.57
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BWSR Capacity Grant	\$ 120,818.51	\$ 0.00	\$ 14,995.03	\$ 105,823.48
Buffer Grant	\$ 25,482.38	\$ 30,000.00	\$ 0.00	\$ 55,482.38
Close Share MNDOT	\$ 95,103.23	\$ 0.00	\$ 71,107.04	\$ 23,996.19
BWSR Targeted Watershed	\$ 406,985.37	\$ 17.03	\$ 29,170.63	\$ 377,831.77
Clean Water Grant 2017	\$ 45,200.00	\$ 0.00	\$ 0.00	\$ 45,200.00
Clean Water Grant 2013	\$ 136,720.97	\$ 0.00	\$ 0.00	\$ 136,720.97
Cost-Share Work	\$ 258,497.12	\$ 0.00	\$ 0.00	\$ 258,497.12
Total	\$ 1,192,739.50	\$ 41,626.40	\$ 152,311.42	\$ 1,082,054.48
Use of Cash				
Checking Acct.	\$ 420,766.09			\$ 339,188.17
Savings Acct.	\$ 364,988.04			\$ 365,034.54
Grants Acctt.	\$ 406,985.37			\$ 377,831.77
Certificate of Deposit #2	\$ 0.00			\$ 0.00
Total	\$ 1,192,739.50			\$ 1,082,054.48
Accounts Payable				
	\$ 0.00			
Accounts Receivable				
		Total Net Worth		\$ 1,082,054.48
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,082,054.48</u>
September 6, 2017				
Approved			District Treasurer	