



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, November 3, 2010.

Meeting was called to order by Chair Kral at 6:00 P.M.

Members Present: Chair, John Kral Vice-Chair, William Hohenstein
 Secretary, Eldon Brown Treasurer, Bruce Hulke
 Member, Robby Gieseke

Others Present: District Manager, Kevin Ostermann
 District Technician, Blake Honetschlager
 NRCS District Conservationist, Jamie Rindels

Upon a motion by Hulke and seconded by Hohenstein, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the minutes of the August 4th, 2010 meeting. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve 18 paid bills for August 2010 totaling \$12,155.46. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Brown and seconded by Gieseke, it was moved to approve 17 paid bills for September 2010 totaling \$11,745.61. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve 10 paid bills for October 2010 totaling \$7,468.66. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve the September Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the October Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve the November Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

Old Business: - None

MASWCD Convention: The District received the reservation materials for the MASWCD Convention that will be held on December 5th thru the 7th in St. Paul. Upon a motion by Hulke and seconded by Hohenstein, it was moved to allow supervisors and staff to attend. Ayes Brown, Hohenstein, Hulke, Gieseke, Kral. Carried

State Cost Share 2008 Close Out: Upon a motion by Gieseke and seconded by Hohenstein, it was moved submit the report to BWSR for 2008 Cost Share close out. Ayes Brown, Gieseke, Kral, Hohenstein, Hulke. Carried

State Cost Share:

The District received a request for cost share assistance from Clellan Weldy 3(10) for assistance to seal a well. This project was already completed by the landowner so the project is not eligible for state cost share. Upon a motion by Hulke and seconded by Brown, it was moved to send a letter to Mr. Weldy stating he was not eligible for cost share due to the fact that he has already completed the project. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Cost–Share contract N5(08) for Leon Mattis Native grass seeding project is completed. Total cost of the project was \$1,327.80. Upon a motion by Hulke and seconded by Hohenstein, it was moved to approve a final payment of \$365.85 from FY08 Native Grass Grant for C-S contract N5(08) and Technical Assistance of \$91.46 from FY08 Native Grass Grant, for Leon Mattis. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Cost–Share contract 14(08), 4(09), B(10) for Tom Brown seeding project is completed for his terrace project. Total cost of the seeding on this project was \$82.50. Upon a motion by Hohenstein and seconded by Gieseke, it was moved to make the final payment of \$69.38 for 14(08), 4(09) & B(10). Total cost share paid: FY (08) \$911.81, FY (09) \$1,338.19, FY (10) \$690.27, T&A FY (08) \$227.95, FY (09) \$334.55, FY (10) \$155.22. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

2011 NACD Dues: The District received its 2011 membership invoice from the National Association of Conservation Districts (NACD). Total dues for 2011 are \$1,380.52. Upon a motion by Hohenstein and seconded by Brown, it was moved pay the 2011 dues to NACD in the amount of \$1,380.52. Ayes Brown, Hohenstein, Hulke, Gieseke, Kral. Carried

2010 NACD Convention: The NACD Convention will be held in Nashville, TN from January 30 to February 2, 2011. Upon a motion by Brown and seconded by Hulke, it was moved to allow supervisors and staff to attend. Ayes Brown, Hohenstein, Hulke, Gieseke, Kral. Carried

Area 6 Meeting: Upon a motion by Hohenstein and seconded by Gieseke, it was moved to allow Supervisors and Staff to attend the Area 6 meeting on November 10th in Waseca. Ayes Brown, Gieseke, Kral, Hohenstein, Hulke. Carried

Supervisors per Diem Rates: The rates for supervisors were discussed the current rate is \$70 per day for meetings. Upon a motion by Hohenstein and seconded by Brown, it was moved to change the rate to \$75 for meetings starting January 1st 2011. Ayes Brown, Gieseke, Hulke, Kral. Against Hohenstein, Carried

Employee Wages: The personnel committee did the review of the District Manager and the District Manager did the review of the District Technician. The personnel committee is recommending to the board a 2% Cost of Living adjustment for staff. Upon a motion by Hulke and seconded by Brown, it was moved to grant a 2% Cost of Living adjustment starting January 1st, 2011 for all staff. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

Natural Resource Conservation Service Report (NRCS): See attached report..

Staff & Other Reports:

Brown & Hohenstein report on the EQIP meeting in St. Peter.

Honetschlager report on the BWSR Academy, Elink Reporting, Contribution agreement.

Next Meeting: December 1, 2010 at 6:00 P.M.

Adjourn: Upon a motion by Gieseke and seconded by Hohenstein, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried. Meeting adjourned at 6:55 P.M.

Approved: January 5, 2011

Approved
Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

September 1, 2010

<u>PROGRAM</u>	<u>CASH BAL</u> <u>8/1/2010</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>8/31/2010</u>
District Funds	\$ 60,795.79	\$ 64.25	\$ 0.00	\$ 60,860.04
Certificate of Deposit	\$ 260,548.12	\$ 0.00	\$ 0.00	\$ 260,548.12
County Funds	\$ 77,048.78	\$ 0.00	\$ 9,284.57	\$ 67,764.21
SWCD Service Grants	\$ 2,000.00	\$ 22,586.00	\$ 0.00	\$ 24,586.00
Cost-Share Work	<u>\$ 15,976.75</u>	<u>\$ 12,454.00</u>	<u>\$ 2,870.89</u>	<u>\$ 25,559.86</u>
Total	\$ 416,369.44	\$ 35,104.25	\$ 12,155.46	\$ 439,318.23

Use of Cash

Checking Acct.	\$ 7,192.53	\$ 55,081.66
Savings Acct.	\$ 148,630.22	\$ 123,688.45
Certificate of Deposit	\$ 260,548.12	\$ 260,548.12
Total	<u>\$ 416,370.87</u>	<u>\$ 439,318.23</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 439,318.23
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 439,318.23</u>

November 3, 2010

Approved

District Treasurer

MONTHLY TREASURER'S REPORT

October 1, 2010

<u>PROGRAM</u>	<u>CASH BAL</u> <u>9/1/2010</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>9/30/2010</u>
District Funds	\$ 60,860.04	\$ 62.46	\$ 0.00	\$ 60,922.50
Certificate of Deposit	\$ 260,548.12	\$ 0.00	\$ 0.00	\$ 260,548.12
County Funds	\$ 67,764.21	\$ 0.00	\$ 2,938.47	\$ 64,825.74
SWCD Service Grants	\$ 24,586.00	\$ 0.00	\$ 8,807.14	\$ 15,778.86
Cost-Share Work	<u>\$ 25,559.86</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 25,559.86</u>
Total	\$ 439,318.23	\$ 62.46	\$ 11,745.61	\$ 427,635.08

Use of Cash

Checking Acct.	\$ 55,081.66	\$ 43,342.60
Savings Acct.	\$ 123,688.45	\$ 123,744.36
Certificate of Deposit	\$ 260,548.12	\$ 260,548.12
Total	<u>\$ 439,318.23</u>	<u>\$ 427,635.08</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 427,635.08
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 427,635.08</u>

November 3, 2010

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

November 1, 2010

<u>PROGRAM</u>	<u>CASH BAL</u> <u>10/1/2010</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>10/31/2010</u>
District Funds	\$ 60,922.50	\$ 63.08	\$ 0.00	\$ 60,985.58
Certificate of Deposit	\$ 260,548.12	\$ 0.00	\$ 0.00	\$ 260,548.12
County Funds	\$ 64,825.74	\$ 0.00	\$ 7,468.66	\$ 57,357.08
SWCD Service Grants	\$ 15,778.86	\$ 0.00	\$ 0.00	\$ 15,778.86
Cost-Share Work	<u>\$ 25,559.86</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 25,559.86</u>
Total	\$ 427,635.08	\$ 63.08	\$ 7,468.66	\$ 420,229.50

Use of Cash

Checking Acct.	\$ 43,342.60	\$ 35,879.21
Savings Acct.	\$ 123,744.36	\$ 123,802.17
Certificate of Deposit	\$ 260,548.12	\$ 260,548.12
Total	<u>\$ 427,635.08</u>	<u>\$ 420,229.50</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 420,229.50
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 420,229.50</u>

November 3, 2010

Approved

District Treasurer