NICOLLET SOIL AND WATER CONSERVATION DISTRICT





424 South Minnesota Ave. ST. PETER, MN 56082 TELEPHONE (507) 931-2550 FAX (507) 931-3792

MINNESOTA

SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, May 15, 2014.

Meeting was called to order by Chair – Hulke at 6:00 P.M.

Members Present: Chair, Bruce Hulke Vice-Chair, Robby Gieseke

Secretary, John Kral Treasurer, Kim Olson

Member, Eldon Brown

Others Present: District Manager, Kevin Ostermann

District Technician, Blake Honetschlager NRCS District Conservationist, April Sullivan Great River Greening Technician, Karen Galles

Sibley SWCD Manager, Loren Evenson Sibley SWCD Supervisor, Gary Schafer Sibley SWCD Supervisor, Bob Nielson Sibley SWCD Supervisor, Paul Wiemann

Upon a motion by Brown and seconded by Gieseke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Kral, it was moved to approve the minutes of the March 12th, 2014 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Brown, it was moved to approve 23 paid bills for March 2014 totaling \$18,506.41. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Brown and seconded by Gieseke, it was moved to approve 24 paid bills for April 2014 totaling \$32,696.97. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Kral and seconded by Olson, it was moved to approve the April 2014 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Brown and seconded by Gieseke, it was moved to approve the May 2014 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Old Business: None

Nicollet County Fair Board Donation: Upon a motion by Brown and seconded by Gieseke, it was moved to send a donation in the amount of \$200.00 to the Nicollet County Fair Board for use of the building. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

State Cost Share:

Cost—Share contract 2(13) for Donald Stark farmstead windbreak project is completed. Landowner is requesting final payment total cost of the project was \$1,859.83 a partial payment was made in 2013 in the amount of \$595.16. Upon a motion by Gieseke and seconded by Olson, it was moved to approve a final payment of \$164.67 FY13 for C-S contract 2(13), for Donald Stark. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Cost–Share contract 3(13) for Wayne Havemeier farmstead windbreak project is completed. Landowner is requesting final payment total cost of the project was \$6,009.79 a partial payment of \$2,300.56. Upon a motion by Brown and seconded by Gieseke, it was moved to approve final payment of \$659.76 FY13 for C-S contract 3(13). Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

The District received a request for cost share assistance from Joseph Kentgen 2(14) for assistance to seal a well. Total estimated cost of \$485.00, cost share portion not to exceed \$242.50 or 50% of eligible cost, whichever is less (technical assistance \$60.63). Upon a motion by Brown and seconded by Kral, to allocate: \$24.50 from the Cost Share FY2014 with TA of \$60.63 for C-S contract Joseph Kentgen 2(14). Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Area 6 Meeting June 18th, 2014: The Area 6 meeting will be held in Hutchinson on June 18th starting at 9:00. Upon a motion by Gieseke and seconded by Olson, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2013 Audit: The District is required to get the 2013 financial records audited. The staff received a bid from Peterson Company LTD in the amount of \$2,050.00. Upon a motion by Olson and seconded by Kral, it was moved to hire Peterson Company LTD in the amount of \$2050.00 to completed the 2013 audit.. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Computer Updates: The Staff present information on updating the computers to labtops. Upon a motion by Brown and seconded by Kral, it was moved to allow staff to upgrade the computers. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Office Location/Sharing Services: The board met with members of the Sibley SWCD to discuss the sharing of services.

Staff & Other Reports: Hulke reported on the SCTSA meet	ting held in Mankato.
Next Meeting: June 4, 2014 at 6:00 P.M.	
Adjourn: Upon a motion by Brown and so Ayes Brown, Gieseke, Hulke, Kral, Olson.	econded by Kral, it was moved to adjourn the meeting. Carried. Meeting adjourned at 7:10 P.M.
Approved: July 10, 2013	Secretary

See attached sheet for NRCS report.

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

April 1, 2014

PROGRAM		H BAL 2014	<u>RECEIPTS</u>			DISBRMS	CASH BAL 3/31/2014	
District Funds		405.88	\$	2,055.64	\$	7,855.71	\$	187,605.81
Certificate of Deposit #1	\$	0.00	\$	0.00	\$	0.00	\$	0.00
County Funds	. ,	50.70	\$	0.00	\$	10,650.70	\$	0.00
SWCD Service Grants		54.36	\$ \$	0.00	\$ \$	0.00	\$ \$	9,854.36
Close Share MNDOT		54.00		0.00 0.00	\$ \$	0.00 0.00	э \$	125,554.00
BWSR Side Inlet Project Clean Water Grant 2012		24.00 93.37	\$ \$	0.00	Ф \$	0.00	э \$	25,924.00
Clean Water Grant 2013	\$ 84,8		φ \$	0.00	φ \$	0.00	Ф \$	27,193.37 284,853.03
Cost-Share Work	\$ 3,32		э \$	0.00	φ \$	0.00	Ф \$	13,327.58
Oost-onate Work	Ψ 0,02	<u> </u>	Ψ	0.00	Ψ	0.00	Ψ	13,327.30
Total	\$690,7	762.92	\$	2,055.64	\$	18,506.41	\$	674,312.15
Use of Cash								
Checking Acct.	\$ 27,6	43.40					\$	311,146.37
Savings Acct.	\$ 63,1						\$	363,165.78
Certificate of Deposit #1	\$ 0.00				\$	0.00		
Certificate of Deposit #2	\$	0.00					\$	0.00
Total	\$ 90,762.92						\$	674,312.15
Accounts Payable								
	\$	0.00						
Accounts Receivable			Tot	al Net Wort	h		\$	674,312.15
Accounts Necestable	\$	0.00	Accts. Payable			\$	0.00	
	Ψ	0.00	Accts. Receivable				\$	0.00
			Actual Net Worth					674,312.1 <u>5</u>
							<u>\$</u>	

May 15, 2014

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

May 1, 2014

<u>PROGRAM</u>	CASH 4/1/20		RECEIPTS DISBRMS		CASH BAL 4/30/2014			
District Funds Certificate of Deposit #1 County Funds SWCD Service Grants Close Share MNDOT BWSR Side Inlet Project Clean Water Grant 2012 Clean Water Grant 2013 Cost-Share Work	\$125,5	0.00 0.00 54.36 54.00 24.00 93.37 53.03	\$\$\$\$\$\$\$\$\$	16,321.91 0.00 0.00 0.00 0.00 0.00 0.00 0.00	\$\$\$\$\$\$\$\$\$	32,696.97 0.00 0.00 0.00 0.00 0.00 0.00 0.00	\$\$\$\$\$\$\$\$\$	171,230.75 0.00 0.00 9,854.36 125,554.00 25,924.00 27,193.37 284,853.03 13,327.58
Total Use of Cash	\$674,3	12.15	\$	16,321.91	\$	32,696.97	\$	657,937.09
Checking Acct. Savings Acct. Certificate of Deposit #1 Certificate of Deposit #2	\$311,14 \$363,14 \$ \$	65.78 0.00 0.00					\$ \$ \$ \$	294,726.54 363,210.55 0.00 0.00
Total Accounts Payable	<u>\$674,3</u> \$	0.00					\$	657,937.09
Accounts Receivable	\$	0.00	Ac Ac	tal Net Wortl cts. Payable cts. Receiva tual Net Woi	ble		\$ \$ \$	657,937.09 0.00 0.00 657,937.09

May 15, 2014

Approved

District Treasurer