



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, May 6, 2009.

Meeting was called to order by Chairman Kral at 6:00 P.M.

Members Present: Chair, John Kral Vice-Chair, William Hohenstein
 Secretary, Eldon Brown Treasurer, Bruce Hulke
 Member, Gerald Rodning

Others Present: District Manager, Kevin Ostermann
 District Technician, Blake Honetschlager
 NRCS District Conservationist Jamie Schaunaman
 NRCS Assistant State Conservationist, Kasey Taylor

Upon a motion by Rodning and seconded by Hulke, it was moved to approve the agenda as presented. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve the minutes of the February 11th, 2009 meeting. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Rodning, it was moved to approve 23 paid bills for February 2009 totaling \$9,319.89. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hohenstein and seconded by Brown, it was moved to approve 22 paid bills for March 2009 totaling \$9,994.18. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Rodning and seconded by Hulke, it was moved to approve 20 paid bills for April 2009 totaling \$10,001.42. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Hohenstein, it was moved to approve the March Treasurer's Report subject to audit. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve the April Treasurer's Report subject to audit. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Upon a motion by Rodning and seconded by Brown, it was moved to approve the May Treasurer's Report subject to audit. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Old Business:

None

June Area 6 Meeting: The SWCD will be the host to the June Area 6 Meeting. It was decided to have the meeting in Lafayette on June 29th. The Supervisors directed the Staff to work with the Area 6 Chair to setup the agenda and meal.

2009 District Tree Report: The District Staff reported on the 2009 Tree Program. We had total income of \$20,079.61 and expenses of \$16,293.37 with a net profit of \$3,786.24.

Upon a motion by Brown and seconded by Hulke, it was moved to pay Schumacher's Nursery & Berry Farm Inc. for the trees in the amount of \$14,230.50. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

Upon a motion by Rodning and seconded by Brown, it was moved to send a donation in the amount of \$200.00 to the Nicollet County Fair Board for use of the building. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

WCA Resolution Date 11/5/2008: The Staff presented to the board the resolution that was passed at our November meeting regarding WCA administration. The Board discussed the new resolution that the County Board passed on March 24, 2009. Upon a motion by Brown and seconded by Hohenstein, it was moved to reaffirm the resolution that was passed on November 5, 2008. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

State Cost Share:

Cost-Share contract 8(08) for REBCO Pork Inc. is complete; final grading was completed this spring. Total cost of the project to day is \$15,525.00. The Staff present amendment C(08) stating that because of available EQIP dollars available to landowner, cost share contract 8(08) will no longer need remaining dollars that are set aside for said contract. Landowner agrees that the partial payment, in the amount of \$1000.00, made on 1/09/09, will now be considered a final payment and the contract is complete. Upon a motion by Rodning and seconded by Hohenstein, it was moved to accept the C(08) amendment and consider this a completed project, total Cost Share payment \$1000.00 and Technical Assistance of \$250.00. Ayes Brown, Hohenstein, Rodning, Hulke, Kral. Carried

Cost Share contract 9(08), for Andrew & Bridget Olsen Windbreak is completed. Total cost of the project was \$768.39. Upon a motion by Rodning and seconded by Brown, it was moved to approve a payment of \$525.00 for C-S contract 9(08) and Technical Assistance of \$131.25, for Andrew & Bridget Olson. Ayes Brown, Hohenstein, Rodning, Hulke, Kral. Carried

The District received a request for cost share assistance from Bruce Gieseke 12(08) for Well Sealing. Total estimated cost of \$1,510.00, cost share portion, not to exceed \$750.00 or 50% of eligible cost, whichever is less (technical assistance \$187.50). Upon a motion by Hulke and seconded by Hohenstein, to allocate: \$750.00 from FY2008 with TA of \$187.50 for C-S contract Bruce Gieseke 12(08). Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

The District received a request for cost share assistance from Mike Haas that was tabled at our January Meeting. Upon a motion by Hulke and seconded by Rodning, it was moved to bring off the table Mike Haas Cost Share request. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

The District received a request for cost share assistance from Mike Haas for a Water and Sediment Control Basin. Total estimated cost of \$4,000.00, cost share portion, not to exceed \$3000.00 or 75% of eligible cost, whichever is less (technical assistance \$750.00). Upon a motion by Brown and seconded by Hulke, to allocate: \$668.00 from FY2008 with TA of \$165.89 and \$2,332.00 from FY2009 and TA of \$583.00 for C-S contract Mike Haas 13(08) & 3(09). Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

The District received a request from Steve Burnett 6(08) to extend the completion date of his project until April 30, 2010, due to the landowner ability to secure other funding for the project. Upon a motion by Rodning and seconded by Brown, it was moved to extend the completion date until April 30, 2010. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

The District Staff was reviewing cost share contract 5(08) and notice that we over paid on the well sealing project. Total cost of \$1,165.77 was paid at \$750.00 and TA of \$187.50 the contract should have been paid \$582.89 and TA of \$145.72, difference of \$167.11 Cost Share and \$41.78 TA for a total difference of \$208.89. Upon a motion by Hulke and seconded by Rodning, it was moved to transfer the \$208.89 from the District account back to the State Cost Share account. Ayes Brown, Rodning, Hulke, Hohenstein, Kral. Carried

4-H Demonstration Incentive Awards: The District received a request from MN Extension Service to sponsor the awards for 2009. Upon a motion by Hulke and seconded by Rodning, it was moved to award \$25 for each demonstration on soils, water, wildlife, and forestry. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried

Natural Resource Conservation Service Report (NRCS): Kasey Taylor reported on EQIP, Training Needs, Freedom of Information Act.

Staff & Other Reports:

Bill Hohenstein reported on the May 4th Three Rivers RC&D meeting he attended.

Next Meeting: June 3, 2009 at 6:00 P.M.

Adjourn: Upon a motion by Hohenstein and seconded by Brown, it was moved to adjourn the meeting. Ayes Brown, Rodning, Hohenstein, Hulke, Kral. Carried. Meeting adjourned at 7:30 P.M.

Approved: June 3, 2009

Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

March 1, 2009

<u>PROGRAM</u>	<u>CASH BAL</u> <u>2/1/2009</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>2/28/2009</u>
District Funds	\$ 128,269.28	\$ 6,971.36	\$ 1,177.58	\$ 134,063.06
Certificate of Deposit	\$ 171,564.28	\$ 929.08	\$ 0.00	\$ 172,493.36
County Funds	\$ 71,535.05	\$ 5,000.00	\$ 8,142.31	\$ 68,392.74
SWCD Service Grants	\$ 25,129.22	\$ 0.00	\$ 0.00	\$ 25,129.22
Cost-Share Work	<u>\$ 45,567.90</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 45,567.90</u>
Total	\$ 442,065.73	\$ 12,900.44	\$ 9,319.89	\$ 445,646.28

Use of Cash

Checking Acct.	\$ 44,298.85	\$ 46,688.80
Savings Acct.	\$ 226,202.60	\$ 226,464.12
Certificate of Deposit	\$ 171,564.28	\$ 172,493.36
Total	<u>\$ 442,065.73</u>	<u>\$ 445,646.28</u>

Accounts Payable

Schumacher's Nursery \$ 13,089.00

Accounts Receivable

Tree Orders \$ 11,574.28

Total Net Worth	\$ 445,646.28
Accts. Payable	\$ 13,089.00
Accts. Receivable	\$ 11,574.28
Actual Net Worth	<u>\$ 444,131.56</u>

May 6, 2009

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

April 1, 2009

<u>PROGRAM</u>	<u>CASH BAL</u> <u>3/1/2009</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>3/31/2009</u>
District Funds	\$ 134,063.06	\$ 694.70	\$ 0.00	\$ 134,757.76
Certificate of Deposit	\$ 172,493.36	\$ 0.00	\$ 0.00	\$ 172,493.36
County Funds	\$ 68,392.74	\$ 0.00	\$ 1,277.29	\$ 67,115.45
SWCD Service Grants	\$ 25,129.22	\$ 0.00	\$ 8,716.89	\$ 16,412.33
Cost-Share Work	<u>\$ 45,567.90</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 45,567.90</u>
Total	\$ 445,646.28	\$ 694.70	\$ 9,994.18	\$ 436,346.80

Use of Cash

Checking Acct.	\$ 46,688.80	\$ 37,117.56
Savings Acct.	\$ 226,464.12	\$ 226,735.88
Certificate of Deposit	\$ 172,493.36	\$ 172,493.36
Total	<u>\$ 445,646.28</u>	<u>\$ 436,346.80</u>

Accounts Payable

Schumacher's Nursery \$ 14,001.00

Accounts Receivable

Tree Orders \$ 12,500.31

Total Net Worth	\$ 436,346.80
Accts. Payable	\$ 14,001.00
Accts. Receivable	\$ 12,500.31
Actual Net Worth	<u>\$ 434,846.11</u>

May 6, 2009

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

May 1, 2009

<u>PROGRAM</u>	<u>CASH BAL</u> <u>4/1/2009</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>4/30/2009</u>
District Funds	\$ 134,757.76	\$ 14,641.64	\$ 1,113.30	\$ 148,286.10
Certificate of Deposit	\$ 172,493.36	\$ 0.00	\$ 0.00	\$ 172,493.36
County Funds	\$ 67,115.45	\$ 0.00	\$ 4,724.95	\$ 62,390.50
SWCD Service Grants	\$ 16,412.33	\$ 0.00	\$ 4,163.17	\$ 12,249.16
Cost-Share Work	<u>\$ 45,567.90</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 45,567.90</u>
Total	\$ 436,346.80	\$ 14,641.64	\$ 10,001.42	\$ 440,987.02

Use of Cash

Checking Acct.	\$ 37,117.56	\$ 41,496.88
Savings Acct.	\$ 226,735.88	\$ 226,996.78
Certificate of Deposit	\$ 172,493.36	\$ 172,493.36
Total	<u>\$ 436,346.80</u>	<u>\$ 440,987.02</u>

Accounts Payable

Schumacher's Nursery \$ 14,230.50

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 440,987.02
Accts. Payable	\$ 14,230.50
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 426,756.52</u>

May 6, 2009

Approved

District Treasurer

Nicollet Soil and Water Conservation District

INTERIM OF YEAR BUDGET REPORT

March 31, 2009

	CY Budget 1/1/2009 12/31/2009	Actual Year to Date Expenditures/ Revenues	Percent Used	Balance
Expenditures				
Personal Services	\$ 94,400.00	\$ 23,781.52	25%	\$ 70,618.48
Other Charges	\$ 24,543.00	\$ 40,266.62	Over	\$ (15,723.62)
Supplies	\$ 1,300.00	\$ 179.38	14%	\$ 1,120.62
Capital Outlay	\$ -	\$ -		\$ -
Rent	\$ 8,300.00	\$ -		\$ 8,300.00
Project Expense – District	\$ 10,500.00	\$ 1,402.06	13%	\$ 9,097.94
Project Expense - State	\$ 21,082.00	\$ 1,000.00	5%	\$ 20,082.00
Total Expenditures	\$ 160,125.00	\$ 66,629.58	0%	\$ 93,495.42
Revenues				
County	\$ 90,447.00	\$ 5,000.00	6%	\$ 85,447.00
State	\$ 49,567.00	\$ -		\$ 49,567.00
Charges for Service	\$ 14,500.00	\$ 6,439.69	44%	\$ 8,060.31
Interest	\$ 4,000.00	\$ 1,786.94	45%	\$ 2,213.06
Miscellaneous		\$ 126.00	Over	\$ (126.00)
District Reserves	\$ 1,611.00	\$ -		\$ 1,611.00
Total Revenues	\$ 160,125.00	\$ 13,352.63		\$ 146,772.37