



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, March 6, 2013.

Meeting was called to order by Chair – Chair Brown at 5:02 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke
Secretary, Robby Gieseke Treasurer, John Kral
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann
District Technician, Blake Honetschlager
NRCS District Conservationist, Jamie Rindels
Great River Greening Technician, Nels Anderson - Absent
Nicollet County Administrator, Ryan Krosch

Upon a motion by Hulke and seconded by Kral, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Olson, it was moved to approve the minutes of the January 9th, 2013 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve 18 paid bills for January 2013 totaling \$18,951.20. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Gieseke and seconded by Olson, it was moved to approve 17 paid bills for February 2013 totaling \$27,622.99. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Gieseke and seconded by Kral, it was moved to approve the February 2013 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the March 2013 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Old Business: None

2012 Conservation Delivery Grant: Upon a motion by Hulke and seconded by Olson, it was moved to close out the 2012 Conservation Delivery Grant as all money has been spent. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2012 Easement Services Grant: Upon a motion by Kral and seconded by Gieseke, it was moved to close out the 2012 Easement Services Grant as all money has been spent. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2013 Clean Water Competitive Grant: The Staff presented to the board the 2013 Clean Water Competitive Grant in the amount of \$683,950 for conservation project in Seven Mile Creek Watershed. Upon a motion by Olson and seconded by Gieseke, it was moved to enter into the agreement with BWSR for the Clean Water Grant. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2012 Financial Report: The Staff presented to the board the 2012 financial report that was completed. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the 2011 financial report. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2013 Work Plan: The Staff presented to the board the 2013 work plan for review and approval. Upon a motion by Gieseke and seconded by Kral, it was moved to approve the 2013 Work Plan. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Area 6 Meeting: Upon a motion by Kral and seconded by Gieseke, it was moved to allow Supervisors and Staff to attend the Area 6 meeting in March at Winnebago. Ayes Brown, Gieseke, Kral, Hulke, Olson. Carried

State Cost Share:

The District received a request for cost share assistance from Kevin Kiecker 6(13) for assistance to install a windbreak. Total estimated cost of \$602.00; cost share portion not to exceed \$300.00 or 75% of eligible cost, whichever is less (technical assistance \$75.00). Upon a motion by Gieseke and seconded by Kral, to allocate: \$300.00 from the State Cost Share Grant FY2013 with TA of \$75.00 for C-S contract Kevin Kiecker 6(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Harlan Olson 7(13) for assistance to install a windbreak. Total estimated cost of \$1,500.00; cost share portion not to exceed \$900.00 or 75% of eligible cost, whichever is less (technical assistance \$225.00). Upon a motion by Hulke and seconded by Kral, to allocate: \$900.00 from the State Cost Share Grant FY2013 with TA of \$250.00 for C-S contract Harlan Olson 7(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Justin Hawker 8(13) for assistance to install a windbreak. Total estimated cost of \$2,100.00; cost share portion not to exceed \$1,505.00 or 75% of eligible cost, whichever is less (technical assistance \$376.25). Upon a motion by Kral and seconded by Olson, to allocate: \$1,505.00 from the State Cost Share Grant FY2013 with TA of \$376.25 for C-S contract Donald Stark 8(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Wakefield Pork 9(13) for assistance to install a windbreak. Total estimated cost of \$3,528.50; cost share portion not to exceed \$2,070.00 or 75% of eligible cost, whichever is less (technical assistance \$517.50). Upon a motion by Gieseke and seconded by Hulke, to allocate: \$2,070.00 from the State Cost Share

Grant FY2013 with TA of \$517.50 for C-S contract Wakefield Pork 9(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Lee Schott 10(13) for assistance to install a windbreak. Total estimated cost of \$2,300.00; cost share portion not to exceed \$1,200.00 or 75% of eligible cost, whichever is less (technical assistance \$300.00). Upon a motion by Hulke and seconded by Olson, to allocate: \$1,200.00 from the State Cost Share Grant FY2013 with TA of \$300.00 for C-S contract Lee Schott 10(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

2012 Annual Report: The Staff presented to the board the 2012 annual report for review and approval. Upon a motion by Hulke and seconded by Olson, it was moved to approve the 2012 annual report. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

See attached sheet for NRCS report.

Staff & Other Reports:

Brown reported on the Area 6 Chair meeting held in New Ulm in January

Next Meeting: April 3, 2013 at 5:00 P.M.

Adjourn: Upon a motion by Gieseke and seconded by Hulke, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried. Meeting adjourned at 5:55 P.M.

Approved: April 3, 2013

Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

February 1, 2013

<u>PROGRAM</u>	<u>CASH BAL</u> <u>1/1/2013</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>1/31/2013</u>
District Funds	\$ 290,736.77	\$ 1,192.42	\$ 0.00	\$ 291,929.19
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 16,576.76	\$ 0.00	\$ 12,534.68	\$ 4,042.08
SWCD Service Grants	\$ 6,416.52	\$ 0.00	\$ 6,416.52	\$ 0.00
Close Share MNDOT	\$ 131,554.00	\$ 0.00	\$ 0.00	\$ 131,554.00
Clean Water Grant 2012	\$ 31,293.13	\$ 0.00	\$ 0.00	\$ 31,293.13
Clean Water Grant 2013	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost-Share Work	<u>\$ 16,720.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 16,720.00</u>
Total	\$ 493,297.18	\$ 1,192.42	\$ 18,951.20	\$ 475,538.40

Use of Cash

Checking Acct.	\$ 130,828.66		\$ 113,008.31
Savings Acct.	\$ 362,468.52		\$ 362,530.09
Certificate of Deposit #1	\$ 0.00		\$ 0.00
Certificate of Deposit #2	\$ 0.00		\$ 0.00
Total	<u>\$ 493,297.18</u>		<u>\$ 475,538.40</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 475,538.40
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 475,538.40</u>

March 6, 2013

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

March 1, 2013

<u>PROGRAM</u>	<u>CASH BAL</u> <u>2/1/2013</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>2/28/2013</u>
District Funds	\$ 291,929.19	\$ 1,610.97	\$ 23,580.91	\$ 269,959.25
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 4,042.08	\$ 0.00	\$ 4,042.08	\$ 0.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Close Share MNDOT	\$ 131,554.00	\$ 0.00	\$ 0.00	\$ 131,554.00
Clean Water Grant 2012	\$ 31,293.13	\$ 0.00	\$ 0.00	\$ 31,293.13
Clean Water Grant 2013	\$ 0.00	\$ 341,975.00	\$ 0.00	\$ 341,975.00
Cost-Share Work	<u>\$ 16,720.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 16,720.00</u>
Total	\$ 475,538.40	\$ 343,585.97	\$ 27,622.99	\$ 791,501.38

Use of Cash

Checking Acct.	\$ 113,008.31		\$ 428,926.10
Savings Acct.	\$ 362,530.09		\$ 362,575.28
Certificate of Deposit #1	\$ 0.00		\$ 0.00
Certificate of Deposit #2	\$ 0.00		\$ 0.00
Total	<u>\$ 475,538.40</u>		<u>\$ 791,501.38</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 791,501.38
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 791,501.38</u>

March 6, 2013

Approved

District Treasurer