



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.  
ST. PETER, MN 56082  
TELEPHONE (507) 931-2550  
FAX (507) 931-3792

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, January 9, 2013.

Meeting was called to order by Chair – Chair Brown at 5:00 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke  
Secretary, Robby Gieseke Treasurer, John Kral  
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager  
NRCS District Conservationist, Jamie Rindels  
Great River Greening Technician, Nels Anderson  
NRCS Assistant Conservationist, Tim Wilson

Upon a motion by Kral and seconded by Olson, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the minutes of the December 5<sup>th</sup>, 2012 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve 28 paid bills for December 2012 totaling \$86,597.26. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the January 2013 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

### **Old Business: None**

**Board Reorganization:** Upon a motion by Kral and seconded by Hulke, it was moved to reorganize District positions as follows: Brown, Chair; Hulke, Vice- Chair; Gieseke, Secretary; Kral, Treasurer; Olson Member. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**2013 Committee Assignments:** Upon a motion made by Hulke and seconded by Olson, it was moved to accept the 2013 Committee Assignments. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral, Olson. Carried

## 2013 Committee Assignments

<u>Committee</u>		<u>Alternate</u>	<u>Meetings</u>
South Central SWCD TSAA Personal Committee	Bruce Hulke Eldon Brown	Eldon Brown John Kral	Quarterly Once a Year
Nicollet County Water Task Force Legislative	John Kral Robby Gieseke	Eldon Brown Kim Olson	Quarterly
RIM Screening Committee	John Kral	Eldon Brown	Once a Year
Budget Committee	Eldon Brown	Robby Gieseke	Once a Year
EQIP Committee	Kim Olson	Eldon Brown	Once a Year

**Authorization to Sign Checks:** Currently Brown, Ostermann, & Honetschlager are authorized to sign checks. Upon a motion by Gieseke and seconded by Kral, it was moved to authorize Brown, Ostermann & Honetschlager to sign checks. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Official Depository:** Currently Nicollet County Bank is the official depository. Upon a motion by Hulke and seconded by Gieseke, it was moved to name Nicollet County Bank as the official Depository for 2013. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**MCIT Renewal:** The District received invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums are \$3,795.00. Upon a motion by Kral and seconded by Gieseke, it was moved pay the insurance premiums in the amount of \$3,795.00. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**MASWCD Legislative Briefing & Day at the Capitol:** The Minnesota Association of Soil and Water Conservation Districts Briefing & Day at the Capitol will be held on February 26th and 27th. Upon a motion by Hulke and seconded by Gieseke, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Hulke, Kral. Carried

### **State Cost Share:**

The District received a request for cost share assistance from Wayne Wills 5(13) for assistance to install a windbreak. Total estimated cost of \$4,100.00; cost share portion not to exceed \$1,900.00 or 75% of eligible cost, whichever is less (technical assistance \$475.00). Upon a motion by Kral and seconded by Olson, to allocate: \$1,900.00 from the State Cost Share Grant FY2013 with TA of \$475.00 for C-S contract Wayne Wills 5(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from John Luepke 4(13) for assistance to install a windbreak. Total estimated cost of \$1,875.00; cost share portion not to exceed \$1,000.00 or 75% of eligible cost, whichever is less (technical assistance \$250.00). Upon a motion by Hulke and seconded by Gieseke, to allocate: \$1,000.00 from the State Cost Share Grant FY2013 with TA of \$250.00 for C-S contract John Luepke 4(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Donald Stark 2(13) for assistance to install a windbreak. Total estimated cost of \$1,810.00; cost share portion not to exceed \$1,100.00 or 75% of eligible cost, whichever is less (technical assistance \$275.00). Upon a motion by Olson and seconded by Hulke, to allocate: \$1,100.00 from the State Cost Share Grant FY2013 with TA of \$275.00 for C-S contract Donald Stark 2(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

The District received a request for cost share assistance from Wayne Havermeier 3(13) for assistance to install a windbreak. Total estimated cost of \$5,600.00; cost share portion not to exceed \$2,500.00 or 75% of eligible cost, whichever is less (technical assistance \$625.00). Upon a motion by Gieseke and seconded by Kral, to allocate: \$2,500.00 from the State Cost Share Grant FY2013 with TA of \$625.00 for C-S contract Wayne Havemeier 3(13). Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

**Supervisors per Diem Rates:** The rates for supervisors were discussed the current rate is \$75 per day for meetings. Upon a motion by Olson and seconded by Gieseke, it was moved to keep the rate the same for 2013. Ayes Brown, Hulke, Gieseke, Olson, Kral. Carried

**Staff & Other Reports:**

Anderson reported on the BWSR Clean Water Application

**Next Meeting:** February 6, 2013 at 5:00 P.M.

**Adjourn:** Upon a motion by Hulke and seconded by Olson, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried. Meeting adjourned at 5:45 P.M.

Approved: March 6, 2013

\_\_\_\_\_  
Secretary

**NICOLLET SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**January 1, 2013**

<u>PROGRAM</u>	<u>CASH BAL</u> <u>12/1/2012</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>12/31/2012</u>
District Funds	\$ 290,538.85	\$ 197.92	\$ 0.00	\$ 290,736.77
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 25,000.00	\$ 8,423.24	\$ 16,576.76
SWCD Service Grants	\$ 15,125.17	\$ 0.00	\$ 8,708.65	\$ 6,416.52
Close Share MNDOT	\$ 192,900.00	\$ 0.00	\$ 61,346.00	\$ 131,554.00
Clean Water Grant 2012	\$ 39,412.50	\$ 0.00	\$ 8,119.37	\$ 31,293.13
Clean Water Grant 2013	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost-Share Work	<u>\$ 16,720.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 16,720.00</u>
<b>Total</b>	<b>\$ 554,696.52</b>	<b>\$ 25,197.92</b>	<b>\$ 86,597.26</b>	<b>\$ 493,297.18</b>

**Use of Cash**

Checking Acct.	\$ 192,289.56	\$ 130,828.66
Savings Acct.	\$ 362,406.96	\$ 362,468.52
Certificate of Deposit #1	\$ 0.00	\$ 0.00
Certificate of Deposit #2	\$ 0.00	\$ 0.00
<b>Total</b>	<b><u>\$ 554,696.52</u></b>	<b><u>\$ 493,297.18</u></b>

**Accounts Payable**

\$ 0.00

**Accounts Receivable**

\$ 0.00

Total Net Worth	\$ 493,297.18
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
<b>Actual Net Worth</b>	<b><u>\$ 493,297.18</u></b>

January 9, 2013

Approved

District Treasurer