



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, January 5, 2011.

Meeting was called to order by Chairman Kral at 6:00 P.M.

Members Present: Chair, John Kral Vice-Chair, William Hohenstein
 Secretary, Eldon Brown Treasurer, Bruce Hulke
 Member, Robby Gieseke

Others Present: District Manager, Kevin Ostermann
 District Technician, Blake Honetschlager
 NRCS District Conservationist, Jamie Rindels - Absent

Treasurer Hulke presented the oath of office to: John Kral, Robby Gieseke & William Hohenstein

Upon a motion by Hohenstein and seconded by Gieseke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve the minutes of the November 3rd, 2010 meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Hohenstein, it was moved to approve 21 paid bills for November 2010 totaling \$11,556.83. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Brown, it was moved to approve 24 paid bills for December 2010 totaling \$15,009.75. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the December 2010 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hohenstein and seconded by Brown, it was moved to approve the January 2011 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Old Business: None

Board Reorganization: Upon a motion by Brown and seconded by Hulke, it was moved to reorganize District positions as follows: Hohenstein, Chair; Brown, Vice- Chair; Hulke, Secretary; Gieseke, Treasurer; Kral Member. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

2011 Committee Assignments: Upon a motion made by Kral and seconded by Brown, it was moved to accept the 2011 Committee Assignments. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

2011 Committee Assignments

| <u>Committee</u> | | <u>Alternate</u> | <u>Meetings</u> |
|----------------------------------|-----------------|-------------------------|------------------------|
| South Central SWCD TSAA | Bruce Hulke | Eldon Brown | Quarterly |
| Personal Committee | Bill Hohenstein | John Kral | Once a Year |
| Nicollet County Water Task Force | John Kral | Bill Hohenstein | Quarterly |
| Legislative | Robby Gieseke | Bill Hohenstein | |
| RC & D | Bill Hohenstein | Bruce Hulke | Quarterly |
| RIM Screening Committee | John Kral | Eldon Brown | Once a Year |
| Budget Committee | Eldon Brown | Robby Gieseke | Once a Year |
| EQIP Committee | Bill Hohenstein | Eldon Brown | Once a Year |

Authorization to Sign Checks: Currently Brown, Ostermann, & Honetschlager are authorized to sign checks. Upon a motion by Hulke and seconded by Kral, it was moved to authorize Brown, Ostermann & Honetschlager to sign checks. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Official Depository: Currently Nicollet County Bank is the official depository. Upon a motion by Brown and seconded by Gieseke, it was moved to name Nicollet County Bank as the official Depository for 2011. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

MASWCD Dues: The District received its 2011 membership invoice from the Minnesota Association of Soil and Water Conservation Districts (MASWCD). Total dues for 2011 are \$2,795.00. Upon a motion by Gieseke and seconded by Hulke, it was moved to pay the 2011 dues to MASWCD in the amount of \$2795.00. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Area 6 Education Fund: The SCMACDE Association is asking for a donation of \$150.00 to be used for the 2011 educational programs. Upon a motion by Brown and seconded by Kral, it was moved to donate \$150.00 to the SCMACDE Association. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

IRS Mileage: The District received notice that the IRS Mileage Rate will be changed to 51 cents/mile. Upon a motion by Kral and seconded by Brown, it was moved to change the mileage rate to 51 cents/mile effective 1-5-10. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

MCIT Renewal: The District received invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums are \$3,642.00. Upon a motion by Gieseke and seconded by Hulke, it was moved pay the insurance premiums in the amount of \$3,642.00. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

MASWCD Legislative Briefing & Day at the Capitol: The Minnesota Association of Soil and Water Conservation Districts Briefing & Day at the Capitol will be held on February 28 to March 1st. Upon a motion by Brown and seconded by Kral, it was moved to allow supervisors and staff to attend. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

Chairperson's Meeting: The annual Chairperson's meeting will take place on January 10th, 2011 at the New Ulm Pizza Ranch Library. Upon a motion by Brown and seconded by Gieseke, it was moved to allow supervisors & Staff to attend. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

State Cost Share:

Cost–Share contract 10(09) for Rick Rathmann well sealing project is complete. Total cost of the project is \$475.00. Upon a motion by Hulke and seconded by Kral, it was moved to approve a payment of \$237.50 for C-S contract 10(09) and Technical Assistance of \$59.38, for Rick Rathmann. Ayes Brown, Gieseke, Hohenstein, Kral, Hulke. Carried

Cost–Share contract 8(09) for Perry Beranek windbreak is partial complete. Total cost to date for the project is \$2,200.00. Perry Beranek is requesting a partial payment in the amount of \$1,500.00. Upon a motion by Kral and seconded by Brown, it was moved to approve a partial payment in the amount of \$1,500.00 from FY (09) Cost Share. Ayes Brown, Gieseke, Hohenstein, Kral, Hulke. Carried

The District received cost share vouchers from Carol Kennedy for her RIM/WRP easement. The earthwork and seeding have been completed on this project. Total cost of seeding the site was \$575.50, wetland restoration costs were \$14,617.86. Upon a motion by Gieseke and seconded by Brown, it was moved to approve the bills and forward onto BWSR for payment. Ayes Brown, Gieseke, Hohenstein, Kral, Hulke. Carried

The District received cost share vouchers from Ardelle Georgia Kennedy Trust for their RIM/WRP easement. The earthwork and seeding have been completed on this project. Total cost of seeding the site was \$4,461.50, wetland restoration costs were \$14,617.86. Upon a motion by Brown and seconded by Gieseke, it was moved to approve the bills and forward onto BWSR for payment. Ayes Brown, Gieseke, Hohenstein, Kral, Hulke. Carried

Equipment Purchase: The District staff presented to the board information regarding a new Trimble M3 Total Station survey equipment they would like to purchase. The equipment will enable the staff to survey stream bank projects, wetland restorations, and ravine head projects. Upon a motion by Kral and seconded by Gieseke, it was moved to approve the staff to purchase this equipment, along with software and training. Ayes Brown, Gieseke, Hohenstein, Kral, Hulke. Carried

Natural Resource Conservation Service Report (NRCS): None.

Staff & Other Reports:

Bruce Hulke reported on the South Central SWCD JPO meeting held in December.

Robby Gieseke reported on the MASWCD Convention held in St. Paul in December.

Blake Honetschlager reported on the Tree Day that will be coming up along with the newsletter that staff have put together that will go out in January.

Next Meeting: February 9, 2011 at 6:00 P.M.

Adjourn: Upon a motion by Brown and seconded by Hulke, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried. Meeting adjourned at 6:50 P.M.

Approved: February 9, 2011

Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

January 1, 2011

| <u>PROGRAM</u> | <u>CASH BAL</u> <u>12/1/2010</u> | <u>RECEIPTS</u> | <u>DISBRMS</u> | <u>CASH BAL</u> <u>12/31/2010</u> |
|------------------------|-------------------------------------|-----------------|----------------|--------------------------------------|
| District Funds | \$ 60,775.68 | \$ 1,913.19 | \$ 1,297.00 | \$ 61,391.87 |
| Certificate of Deposit | \$ 260,548.12 | \$ 0.00 | \$ 0.00 | \$ 260,548.12 |
| County Funds | \$ 54,487.02 | \$ 41,016.50 | \$ 5,110.85 | \$ 90,392.67 |
| SWCD Service Grants | \$ 8,601.90 | \$ 0.00 | \$ 8,601.90 | \$ 0.00 |
| Cost-Share Work | \$ 24,315.45 | \$ 0.00 | \$ 0.00 | \$ 24,315.45 |
| Total | \$ 408,728.17 | \$ 42,929.69 | \$ 15,009.75 | \$ 436,648.11 |

Use of Cash

| | | | |
|------------------------|----------------------|--|----------------------|
| Checking Acct. | \$ 24,326.50 | | \$ 52,193.84 |
| Savings Acct. | \$ 123,853.55 | | \$ 123,906.15 |
| Certificate of Deposit | \$ 260,548.12 | | \$ 260,548.12 |
| Total | <u>\$ 408,728.17</u> | | <u>\$ 436,648.11</u> |

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

| | |
|-------------------------|----------------------|
| Total Net Worth | \$ 436,648.11 |
| Accts. Payable | \$ 0.00 |
| Accts. Receivable | \$ 0.00 |
| Actual Net Worth | <u>\$ 436,648.11</u> |

January 5, 2011

Approved

District Treasurer