



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
TELEPHONE (507) 931-2550
FAX (507) 931-3792

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, January 6, 2010.

Meeting was called to order by Chairman Kral at 6:00 P.M.

Members Present: Chair, John Kral Vice-Chair, William Hohenstein
 Secretary, Eldon Brown Treasurer, Bruce Hulke
 Member, Robby Gieseke

Others Present: District Manager, Kevin Ostermann - Absent
 District Technician, Blake Honetschlager
 NRCS District Conservationist, Jamie Rindels

Upon a motion by Hohenstein and seconded by Brown, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve the minutes of the December 9th, 2009 meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve 24 paid bills for December 2009 totaling \$16,991.98. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the January Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Old Business:

Board Reorganization: Upon a motion by Hohenstein and seconded by Brown, it was moved to leave the District positions as follows: Kral, Chair; Hohenstein, Vice- Chair; Brown, Secretary; Hulke, Treasurer; Gieseke Member. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

2010 Committee Assignments: Upon a motion made by Brown and seconded by Hohenstein, it was moved to accept the 2010 Committee Assignments. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

2010 Committee Assignments

<u>Committee</u>		<u>Alternate</u>	<u>Meetings</u>
South Central SWCD JPA	Bruce Hulke	Eldon Brown	Quarterly
Personal Committee	John Kral	Bruce Hulke	Once a Year
Nicollet County Water Task Force	John Kral	Bill Hohenstein	Quarterly
Legislative	Robby Gieseke	Bill Hohenstein	
RC & D	Bill Hohenstein	Bruce Hulke	Quarterly
RIM Screening Committee	John Kral	Eldon Brown	Once a Year
Budget Committee	Eldon Brown	Robby Gieseke	Once a Year
EQIP Committee	Bill Hohenstein	Eldon Brown	Once a Year

Authorization to Sign Checks: Currently Brown, Ostermann, & Honetschlager are authorized to sign checks. Upon a motion by Gieseke and seconded by Hulke, it was moved to authorize Brown, Ostermann & Honetschlager to sign checks. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Official Depository: Currently Nicollet County Bank is the official depository. Upon a motion by Brown and seconded by Hohenstein, it was moved to name Nicollet County Bank as the official Depository for 2010. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

MASWCD Dues: The District received its 2010 membership invoice from the Minnesota Association of Soil and Water Conservation Districts (MASWCD). Total dues for 2010 are \$2,750.00. Upon a motion by Hohenstein and seconded by Brown, it was moved to pay the 2010 dues to MASWCD in the amount of \$2750.00. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

MCIT Renewal: The District received invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums are \$3,917.00. Upon a motion by Brown and seconded by Hulke, it was moved pay the insurance premiums in the amount of \$3,917.00. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

MASWCD Legislative Briefing & Day at the Capitol: Just a reminder the Minnesota Association of Soil and Water Conservation Districts Briefing & Day at the Capitol will be held on February 17 & 18.

Chairperson's Meeting: The annual Chairperson's meeting will take place on January 15th, 2010 at the New Ulm Public Library. Upon a motion by Hulke and seconded by Brown, it was moved to allow supervisors & Staff to attend. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

State Cost Share:

Cost–Share contract 6(08) for Steve Burnett well sealing project is complete. Total cost of the project is \$3,670.00. Upon a motion by Hohenstein and seconded by Brown, it was moved to approve a payment of \$750.00 for C-S contract 6(08) and Technical Assistance of \$187.50, for Steve Burnett. Ayes Brown, Gieseke, Hohenstein, Rodning, Hulke. Carried

Cost–Share contract 13(08) & B(09) for Mike Haas water and sediment control basin is complete. Total cost of the project was \$6,413.45. Due to under estimating how much dirt was moved for the project, the bills were more than originally estimated, an additional request of cost share amount by \$1,810.00 and T&A of \$452.50 from FY (09) is being requested. Upon a motion by Brown and seconded by Hulke, it was moved to amend the contract an additional \$1,810.00 and the T&A in the amount of \$452.50 from FY (09) Cost Share. Ayes Brown, Gieseke, Hohenstein, Rodning, Hulke. Carried

Upon a motion by Hohenstein and seconded by Hulke, it was moved to approve a payment of \$4,810.00 for C-S contract 13 (08), B (09) for Mike Haas, Total Technical Assistance \$1,201.39. Ayes Brown, Gieseke, Hohenstein, Rodning, Hulke. Carried

Plat Book Sales: A salesman stopped by the office to see if the District would be interested in selling plat books for Farm & Home Publishers. Upon a motion by Hohenstein and seconded by Brown, it was decided to not sell plat books at this time. Ayes Brown, Gieseke, Hohenstein, Rodning, Hulke. Carried

Natural Resource Conservation Service Report (NRCS): DC Jamie Rindels reported on the upcoming EQIP meeting on January 26th.

Staff & Other Reports:

Bruce Hulke reported on the South Central SWCD JPO meeting held in December. He also stated that there will be a membership fee of \$300 for 2010.

Next Meeting: February 3, 2010 at 6:00 P.M.

Adjourn: Upon a motion by Brown and seconded by Hohenstein, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried. Meeting adjourned at 6:55 P.M.

Approved: February 3, 2010

Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

January 1, 2010

<u>PROGRAM</u>	<u>CASH BAL</u> <u>12/1/2009</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>12/31/2009</u>
District Funds	\$ 137,662.58	\$ 311.50	\$ 1,516.00	\$ 136,458.08
Certificate of Deposit	\$ 175,428.13	\$ 0.00	\$ 0.00	\$ 175,428.13
County Funds	\$ 64,614.08	\$ 45,223.50	\$ 9,726.90	\$ 100,110.68
SWCD Service Grants	\$ 5,612.20	\$ 136.88	\$ 5,749.08	\$ 0.00
Cost-Share Work	<u>\$ 46,805.86</u>	<u>\$ 0.00</u>	<u>\$ 136.88</u>	<u>\$ 46,668.98</u>
Total	\$ 430,122.85	\$ 45,671.88	\$ 17,128.86	\$ 458,665.87

Use of Cash

Checking Acct.	\$ 33,791.81		\$ 54,526.65
Savings Acct.	\$ 228,367.47		\$ 228,711.09
Certificate of Deposit	\$ 175,428.13		\$ 175,428.13
Total	<u>\$ 437,587.41</u>		<u>\$ 458,665.87</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 458,665.87
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 458,665.87</u>

January 6, 2010

Approved

District Treasurer