



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, December 11, 2013.

Meeting was called to order by Chair – Chair Brown at 5:08 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke  
Secretary, Robby Gieseke Treasurer, John Kral  
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager - Absent  
NRCS District Conservationist, Jamie Rindels  
Great River Greening Technician, Karen Galles  
BWSR Board Conservationist, Adam Beilke

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Kral, it was moved to approve the minutes of the November 6<sup>th</sup>, 2013 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Olson, it was moved to approve 22 paid bills for November 2013 totaling \$18,429.93. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the December 2013 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

### **Old Business: None**

#### **State Cost Share:**

Cost-Share Contract 319 PCA Grant (1) for Lorene Gardner water and sediment control project is completed. Total cost of the project is \$9,519.50. Upon a motion by Hulke and seconded by Kral, it was moved to approve a payment of \$7,139.63 from 319 PCA Grant. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Fishers & Farmers Cost-Share Contract 1(11) & CWF 2(13) for Merle Brinkman streambank project is completed. Total cost of the project is \$10,893.00. Upon a motion by Kral and seconded by Olson, it was moved to approve a payment of \$10,893.00 with \$8,169.75 from 2013 Clean Water Funds and \$2,723.23 from 2011 Fisher & Farmers Funds. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Cost–Share Contract CWF 3(13) for Wayne Molitor structure projects is completed. Total cost of the project is \$55,601.72. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve a payment of \$26,460.52 from 2013 Clean Water Funds. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Cost–Share Contract CWF 4(13) for Howard Vogel water and sediment control basins is completed. Total cost of the project is \$13,647.50. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve a payment of \$10,119.40 from 2013 Clean Water Funds. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Brown turned over the meeting to Vice Chair Hulke

Fishers & Farmers Cost–Share Contract 2(11) for Eldon Brown filter strip project is completed. Total cost of the project is \$1,170.00 with an incentive payment of \$10,500.00. Upon a motion by Gieseke and seconded by Kral, it was moved to approve a payment of \$1,170.00 for seeding and a \$10,500.00 incentive payment. Ayes Gieseke, Olson, Kral, Hulke. Carried Abstained Brown

Fishers & Farmers Cost–Share Contract 3(11) for Wayne Molitor filter strip project is completed. Total cost of the project is \$750.00 with an incentive payment of \$7,500.00. Upon a motion by Olson and seconded by Kral, it was moved to approve a payment of \$750.00 for seeding and a \$7,500.00 incentive payment. Ayes Brown, Gieseke, Olson, Kral, Hulke. Carried

Fishers & Farmers Cost–Share Contract 4(11) for Howard Vogel filter strip project is completed. Total cost of the project is \$640.00 with an incentive payment of \$6,000.00. Upon a motion by Gieseke and seconded by Olson, it was moved to approve a payment of \$640.00 for seeding and a \$6,000.00 incentive payment. Ayes Brown, Gieseke, Olson, Kral, Hulke.

Vice Chair Hulke turned the meeting back to Chair Brown.

**Employee Wages:** The personnel committee did the review of the District Manager and the District Manager did the review of the District Technician. The personnel committee is recommending to the board to follow what the Nicollet County Board recommends on December 17<sup>th</sup>. Upon a motion by Kral and seconded by Olson, it was moved follow what the Nicollet County Board does on December 17<sup>th</sup>. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**2014 Nursery Stock Dealer Certificate:** The District received the renewal for the nursery stock dealer certificate. Upon a motion by Olson and seconded by Hulke, it was moved to renew the nursery stock dealer certificate. Ayes Brown, Hulke, Gieseke, Kral, Olson. Carried

**See attached sheet for NRCS report. See Attached Staff & Other Reports:**

Brown & Gieseke reported on the MASWCD Convention held in Bloomington.

Galles reported on the 319 Grant Progress.

**Next Meeting:** January 8<sup>th</sup> at 5:00 P.M.

**Adjourn:** Upon a motion by Olson and seconded by Hulke, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried. Meeting adjourned at 6:21 P.M.

Approved: January 8, 2014

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Secretary

**NICOLLET SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**December 1, 2013**

<u>PROGRAM</u>	<u>CASH BAL</u> <u>11/1/2013</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>11/30/2013</u>
District Funds	\$ 214,592.25	\$ 2,274.18	\$ 0.00	\$ 216,866.43
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 50,000.00	\$ 16,651.68	\$ 33,348.32
SWCD Service Grants	\$ 0.00	\$ 278.25	\$ 278.25	\$ 0.00
Close Share MNDOT	\$ 131,554.00	\$ 0.00	\$ 0.00	\$ 131,554.00
Clean Water Grant 2012	\$ 31,793.13	\$ 0.00	\$ 0.00	\$ 31,793.13
Clean Water Grant 2013	\$ 335,642.70	\$ 0.00	\$ 0.00	\$ 335,642.70
Cost-Share Work	<u>\$ 2,243.83</u>	<u>\$ 0.00</u>	<u>\$ 1,778.25</u>	<u>\$ 465.58</u>
<b>Total</b>	\$ 715,825.91	\$ 52,552.43	\$ 18,708.18	\$ 749,670.16

**Use of Cash**

Checking Acct.	\$ 352,885.41	\$ 386,684.91
Savings Acct.	\$ 362,940.50	\$ 362,985.25
Certificate of Deposit #1	\$ 0.00	\$ 0.00
Certificate of Deposit #2	\$ 0.00	\$ 0.00
<b>Total</b>	<u>\$ 715,825.91</u>	<u>\$ 749,670.16</u>

**Accounts Payable**

\$ 0.00

**Accounts Receivable**

\$ 0.00

Total Net Worth	\$ 749,670.16
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
<b>Actual Net Worth</b>	<u>\$ 749,670.16</u>

December 11, 2013

Approved

District Treasurer