



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Ave, St. Peter, Minnesota, December 17, 2009.

Meeting was called to order by Chairman Kral at 6:00 P.M.

Members Present: Chair, John Kral Vice-Chair, William Hohenstein
 Secretary, Eldon Brown Treasurer, Bruce Hulke
 Member, Robby Gieseke

Others Present: District Manager, Kevin Ostermann
 District Technician, Blake Honetschlager
 NRCS District Conservationist Jamie Schaunaman

Upon a motion by Hohenstein and seconded by Hulke, it was moved to approve the agenda as presented. Ayes Brown, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve the minutes of November 18th, 2009 meeting. Ayes Brown, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hohenstein, it was moved to approve 13 paid bills for November 2009 totaling \$9,688.83. Ayes Brown, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Hohenstein, it was moved to approve the December Treasurer's Report subject to audit. Ayes Brown, Hohenstein, Hulke, Kral. Carried

Old Business:

None

Vacant Board Position: Upon a motion by Hulke and seconded by Hohenstein, it was moved to appoint Robby Gieseke to fill out the term of the Gerald Rodning. Ayes Brown, Hohenstein, Hulke, Kral. Carried

2010 Nursery License: The 2010 Nursery License is up for renewal total cost is \$175.00. Upon a motion by Hulke and seconded by Brown, it was moved to renew our Nursery License for 2010. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

IRS Mileage: The District received notice that the IRS Mileage Rate will be changed to 50 cents/mile. Upon a motion by Hohenstein and seconded by Brown, it was moved to change the mileage rate to 50 cents/mile effective 1-1-10. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

Legislative Process 101: The AMC is putting on a session on how the legislative process works in Mankato on January 14th, cost of the session is \$60.00. Upon a motion by Hulke and seconded by Hohenstein, it was moved to allow supervisors and staff to attend. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

MASWCD Legislative Briefing & Day at the Capitol: The Minnesota Association of Soil and Water Conservation Districts Briefing & Day at the Capitol will be held on February 17 & 18. Upon a motion by Brown and seconded by Hohenstein, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Hulke, Kral. Carried

Supervisors per Diem Rates: The rates for supervisors were discussed the current rate is \$55.00 for half day meetings and \$75 for full day meetings. Upon a motion by Brown and seconded by Hulke, it was moved to change the per diem for all meetings to \$70. Ayes Brown, Gieseke, Hulke, Kral. Against Hohenstein, Carried

Employee Wages: The personnel committee did the review of the District Manager and the District Manager did the review of the District Technician. The personnel committee is recommending to the board a step increase for staff. Upon a motion by Hulke and seconded by Hohenstein, it was moved to give a step increase for all staff. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

Freedom of Information Act: The District Conservationist presented to the board the agreement pertaining to what information can be given out to the public and what information staff can access. Upon a motion by Brown and seconded by Hohenstein, it was moved to enter into the agreement regarding the Freedom of Information. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

Natural Resource Conservation Service Report (NRCS): Jamie Schaunaman reported on the CSP program and the EQIP sign that will happen in February. We also need to have a Local Work Group meeting in January.

Supervisors and Staff Reports:

Brown and Hulke attended the Area 6 Meeting held in New Ulm on November 24th.

Brown reported on the MASWCD Convention that he attend on December 6, 7, & 8

Honetschlager reported on the Area 6 employees education committee meeting he attended along with the MASWCD Convention that he also attended.

Ostermann reported that the transfer of the old truck took place and is now being used by the parks department. We did receive a letter from the County Engineer thanking us for the donation.

Next Meeting: January 6, 2010 at 6:00 P.M.

Adjourn: Upon a motion by Hulke and seconded by Gieseke, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried. Meeting adjourned at 7:15 P.M.

Approved: January 6, 2010

Secretary

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

December 1, 2009

<u>PROGRAM</u>	<u>CASH BAL</u> <u>11/1/2009</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>11/30/2009</u>
District Funds	\$ 135,438.31	\$ 2,224.27	\$ 0.00	\$ 137,662.58
Certificate of Deposit	\$ 175,428.13	\$ 0.00	\$ 0.00	\$ 175,428.13
County Funds	\$ 66,918.37	\$ 0.00	\$ 2,304.29	\$ 64,614.08
SWCD Service Grants	\$ 12,996.74	\$ 0.00	\$ 7,384.54	\$ 5,612.20
Cost-Share Work	<u>\$ 46,805.86</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 46,805.86</u>
Total	\$ 437,587.41	\$ 2,224.27	\$ 9,688.83	\$ 430,122.85

Use of Cash

Checking Acct.	\$ 33,791.81	\$ 26,158.32
Savings Acct.	\$ 228,367.47	\$ 228,536.40
Certificate of Deposit	\$ 175,428.13	\$ 175,428.13
Total	<u>\$ 437,587.41</u>	<u>\$ 430,122.85</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 430,122.85
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 430,122.85</u>