



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.  
ST. PETER, MN 56082  
TELEPHONE (507) 931-2550  
FAX (507) 931-3792

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, April 6, 2011.

Meeting was called to order by Chairman Hohenstein at 6:00 P.M.

Members Present: Chair, William Hohenstein Vice-Chair, Eldon Brown  
Secretary, Bruce Hulke Treasurer, Robby Gieseke  
Member, John Kral

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager  
NRCS District Conservationist, Jamie Rindels

Upon a motion by Brown and seconded by Gieseke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the minutes of the February 9<sup>th</sup>, 2010 meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Brown, it was moved to approve 18 paid bills for February 2011 totaling \$13,841.43. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve 23 paid bills for March 2011 totaling \$24,862.42. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the March 2011 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Hulke, it was moved to approve the April 2011 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

The interim budget was presented and reviewed by board members

### **Old Business: None**

**FY 2011 SWCD Flood Relief Grant Agreement:** The staff presented the breakdown of the FY 2011 SWCD Flood Relief Grant Agreement. Total Grant Agreement: \$30,000. Upon a motion by Brown and seconded by Gieseke, it was moved to enter into the grant agreement which will total \$30,000. Ayes Brown, Gieseke, Hulke Hohenstein, Kral. Carried

**CD Renewal:** The CD in the amount of \$102,010.03 is up for renewal on April 23<sup>rd</sup>. Upon a motion made by Brown and seconded by Kral, it was moved to authorize Kevin to get the best deal available. Ayes Brown, Gieseke, Hulke, Hohenstein, Kral. Carried

**State Cost Share:**

The District received a request for cost share assistance from Dean Runck 4(10) for assistance to replace his existing windbreak. Total estimated cost of \$3,300.00; cost share portion not to exceed \$1,600.00 or 75% of eligible cost, whichever is less (technical assistance \$400.00). Upon a motion by Gieseke and seconded by Hulke, to allocate: \$1,600.00 from the State Cost Share Grant FY2010 with TA of \$400.00 for C-S contract Dean Runck 4(10). Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

**Tree Donations:** Upon a motion by Kral and seconded by Hulke, it was moved to donate 180 shrubs to South Elementary School 1<sup>st</sup> Graders and 150 St. Peter High School project. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

**MPCA 319 Grant:** The Staff gave an update on the status of the 319 Grant that they had applied for and will be receiving funding.

**MCIT Training:** MCIT will be holding training on managing the Human Resources in St. Cloud on May 4<sup>th</sup> and 5<sup>th</sup>. Upon a motion by Brown and seconded by Kral, it was moved to authorize supervisors and staff to attend. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

**MASWCD Area 6 Dues:** The District received its 2011 membership invoice from the Minnesota Association of Soil and Water Conservation Districts (MASWCD) Area 6. Total dues for 2011 are \$350.00. Upon a motion by Hulke and seconded by Brown, it was moved to pay the 2011 dues to MASWCD Area 6 in the amount of \$350.00. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried

**Computer Software:** The staff presented the estimate to upgrade the computer software for both of the Districts Computers total estimate was \$1,385.14. Upon a motion by Kral and seconded by Gieseke, it was moved allow staff to purchase the computer software upgrades. Ayes Brown, Hohenstein, Gieseke, Hulke, Kral. Carried

**Natural Resource Conservation Service Report (NRCS):** see attached report

**Staff & Other Reports:**

Bruce Hulke reported on the South Central SWCD JPO meeting held in March.  
Hulke, Brown, Kral Reported on the Area 6 meeting held on March 24<sup>th</sup>.

**Next Meeting:** May 11th, 2011 at 6:00 P.M.

**Adjourn:** Upon a motion by Hulke and seconded by Brown, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hohenstein, Hulke, Kral. Carried. Meeting adjourned at 6:55 P.M.

Approved: June 9<sup>th</sup>, 2011

\_\_\_\_\_  
Secretary

# NICOLLET SOIL AND WATER CONSERVATION DISTRICT

## MONTHLY TREASURER'S REPORT

March 1, 2011

<u>PROGRAM</u>	<u>CASH BAL</u> <u>2/1/2011</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>2/28/2011</u>
District Funds	\$ 64,384.58	\$ 1,416.84	\$ 1,297.64	\$ 64,503.78
Certificate of Deposit	\$ 260,548.12	\$ 0.00	\$ 0.00	\$ 260,548.12
County Funds	\$ 73,942.26	\$ 0.00	\$ 8,188.61	\$ 65,753.65
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost-Share Work	<u>\$ 22,518.57</u>	<u>\$ 0.00</u>	<u>\$ 4,355.18</u>	<u>\$ 18,163.39</u>
<b>Total</b>	\$ 421,393.53	\$ 1,416.84	\$ 13,841.43	\$ 408,968.94

### Use of Cash

Checking Acct.	\$ 36,886.64	\$ 24,418.75
Savings Acct.	\$ 123,958.77	\$ 124,002.07
Certificate of Deposit	\$ 260,548.12	\$ 260,548.12
<b>Total</b>	<u>\$ 421,393.53</u>	<u>\$ 408,968.94</u>

### Accounts Payable

Schumacher's Nursery \$ 11,347.00

### Accounts Receivable

Tree Orders \$ 8,181.86

Total Net Worth	\$ 408,968.94
Accts. Payable	\$ 11,347.00
Accts. Receivable	\$ 8,181.86
Actual Net Worth	<u>\$ 405,803.80</u>

April 6, 2011

Approved

District Treasurer

# NICOLLET SOIL AND WATER CONSERVATION DISTRICT

## MONTHLY TREASURER'S REPORT

April 1, 2011

<u>PROGRAM</u>	<u>CASH BAL</u> <u>3/1/2011</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>3/31/2011</u>
District Funds	\$ 64,503.78	\$ 838.12	\$ 931.10	\$ 64,410.80
Certificate of Deposit	\$ 260,548.12	\$ 0.00	\$ 0.00	\$ 260,548.12
County Funds	\$ 65,753.65	\$ 5,000.00	\$ 23,931.32	\$ 46,822.33
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Cost-Share Work	<u>\$ 18,163.39</u>	<u>\$ 30,000.00</u>	<u>\$ 0.00</u>	<u>\$ 48,163.39</u>
<b>Total</b>	\$ 408,968.94	\$ 35,838.12	\$ 24,862.42	\$ 419,944.64

### Use of Cash

Checking Acct.	\$ 24,418.75	\$ 35,347.06
Savings Acct.	\$ 124,002.07	\$ 124,049.46
Certificate of Deposit	\$ 260,548.12	\$ 260,548.12
<b>Total</b>	<u>\$ 408,968.94</u>	<u>\$ 419,944.64</u>

### Accounts Payable

Schumacher's Nursery \$ 12,713.25

### Accounts Receivable

Tree Orders \$ 13,053.81

Total Net Worth	\$ 419,944.64
Accts. Payable	\$ 12,713.25
Accts. Receivable	\$ 13,053.81
Actual Net Worth	<u>\$ 420,285.20</u>

April 6, 2011

Approved

District Treasurer