



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
TELEPHONE (507) 931-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, December 7, 2016.

Meeting was called to order by Chair – Gieseke at 8:46 A.M.

Members Present: Chair, Robby Gieseke
Treasurer, Eldon Brown
Member, Bruce Hulke - Absent
Vice Chair, John Kral
Secretary, Pat Pehrson - Absent

Others Present:

District Manager, Kevin Ostermann
District Watershed Technician, Eric Miller
Administrative Assistant, Melissa Lancaster
District Technician, Blake Honetschlager - Absent
District Intern, Max Rykhus
Seven Mile Creek Watershed Coordinator, Karen Galles
NRCS, April Sullivan

Upon a motion by Kral and seconded by Brown it was moved to approve the agenda. Ayes Gieseke, Brown, Kral. Carried

Upon a motion by Brown and seconded by Kral, it was moved to approve the minutes of the November 2, 2016 meeting. Ayes Brown, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Kral it was moved to approve 29 paid bills for November 2016 totaling \$62,891.50 (Checking Account), and 1 paid bill for November in the amount of \$17,441.27 (Grants Account). Ayes Brown, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Kral, it was moved to approve the November 2016 Treasurer's Reports subject to audit. Ayes Brown, Gieseke, Kral. Carried

Old Business: None

Cost Share:

The District received an amendment request for Cost-Share MNDOT 8(12) for Craig Hanson to increase the cost of his pond clean out project by \$10,945.00. Initial estimated cost of the project was \$4,000.00 and final cost was \$14,945.00. Upon a motion by Brown and seconded by Kral it

was moved to amend the contract in the amount of \$10,945.00 for Craig Hanson MNDOT 8(12) Ayes Brown, Gieseke, Kral. Carried

Pond Maintenance/Clean Out project MNDOT 8(12) for Craig Hanson is complete. Landowner is requesting final payment in the amount of \$14,945.00. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$14,945.00 for MNDOT 8(12) Craig Hanson. Ayes Brown, Kral, Gieseke. Carried

Cover Crop Incentive project TW 11(15) for Nick Peters is complete. Landowner is requesting final payment in the amount of \$5,678.75. Upon a motion by Kral and seconded by Brown it was moved to approve the final payment of \$5,678.75 for TW 11(15) Nick Peters. Ayes Brown, Kral, Gieseke. Carried

Cover Crop Incentive project TW 12(15) for Dave Mogensen is complete. Landowner is requesting final payment in the amount of \$13,650.00. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$13,650.00 for TW 12(15) Dave Mogensen. Ayes Brown, Kral, Gieseke. Carried

The District received a partial payment request in the amount of \$21,403.65 from Merle Brinkman CWF 12(13) for a Grade Stabilization and WASCORB installation on his property. Upon a motion by Kral and seconded by Brown it was moved to approve the partial payment in the amount of \$21,403.65 for CWF 12(13) Merle Brinkman. Ayes Brown, Kral, Gieseke, Carried.

The District received an amendment request for Cost-Share CWF 15(13) for Dave Mogensen to increase the cost of CRP Implementation and final seeding on his project by \$4,213.21. Initial estimated cost of the project was \$9,841.50 and final cost was \$14,054.71. Upon a motion by Brown and seconded by Kral it was moved to amend the contract in the amount of \$4,213.21 for CWF 15(13) Dave Mogensen. Ayes Brown, Gieseke, Kral. Carried

CRP Implementation and final seeding project for CWF 15(13) Dave Mogensen is complete. Landowner is requesting final payment in the amount of \$14,054.71. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$14,054.71 for Dave Mogensen CWF 15(13) Ayes Brown, Kral, Gieseke. Carried

CRP Implementation and final seeding project for CWF 22(13) Dave Mogensen is complete. Landowner is requesting final payment in the amount of \$4,605.0.0. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$4,605.00 for Dave Mogensen CWF 22(13). Ayes Brown, Gieseke, Kral. Carried

The District received an amendment request for Cost-Share CWF 26(13) Wes and Mindy Marcus to increase the cost of their native grass seeding by \$481.33 to cover the increase in the cost of seed. Initial estimated cost of the project was \$500.00 and final cost was \$981.33. Upon a motion by Kral and seconded by Brown it was moved to amend the contract in the amount of \$481.33. Ayes Brown, Gieseke, Kral. Carried

Conservation Cover/Native Grass Seeding project for CWF 26(13) Wes and Mindy Marcus is complete. Landowners are requesting final payment in the amount of \$981.33. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$981.33 for CWF 26(13) Wes and Mindy Marcus. Ayes Brown, Gieseke, Kral. Carried

Filter Strip Incentive & Implementation project for CWF 27(13) Andrea Ballman is complete. Landowner is requesting final payment in the amount of \$5,750.00. Upon a motion by Brown and seconded by Kral it was moved to approve the final payment of \$5,750.00 for Andrea Ballman CWF 27(13). Ayes Brown, Gieseke, Kral. Carried

Year End Audit: A request was presented to the Board to approve Peterson Company LTD. to complete the year-end financial report for the Nicollet Soil & Water Conservation Office. Cost of this financial report is \$875.00. Upon a motion by Brown and seconded by Kral it was moved to approve this request. Ayes Gieseke, Brown, Kral. Carried

Houston Engineering Agreement: A request was presented to the Board to enter into an agreement with Houston Engineering for concept plans for the 7-mile creek Watershed. Funding for this agreement will be paid out of the Targeted Watershed funds. Upon a motion by Kral and seconded by Brown it was moved to approve this agreement. Ayes Gieseke, Brown, Kral

Purchase of safety equipment: A request was presented to the Board to approve the purchase of fire extinguishers, first-aid kits, and safety vests as needed for the vehicles and staff. Upon a motion by Kral and seconded by Brown it was approved to purchase the safety equipment as needed for the SWCD. Ayes Brown, Gieseke, Kral. Carried

Employee Reviews: The Personnel Committee met to give an annual review to the District Manager. The District Manager did the annual reviews of the staff. Upon a motion by Brown and seconded by Kral the Board approved the reviews, and wage increases for staff as recommended by the District Manager. Ayes Brown, Gieseke, Kral. Carried

NRCS Report: Report was given by April Sullivan – see attached.

Supervisor & Staff Report: Brown and Gieseke reported on the State Convention. Brown reported that he and Hulke attended the Area VI meeting in November. Lancaster gave a report on the leadership training that she's attending through MASWCD.

Other Business:

PTMApp Cash match for BWSR Accelerated Improvement Grant: A request was presented to the board for approval of a \$10,000.00 match for BWSR Accelerated Improvement Grant. Upon a motion by Kral and seconded by Brown it was moved to approve this request. Ayes Brown, Gieseke, Kral. Carried

Next Meeting: January 4th, 2017 at 8:30 A.M.

Adjourn: Meeting Adjourned at 9:48 A.M.

Approved: January 4, 2017

Secretary _____